CALGARY CATHOLIC SCHOOL DISTRICT

MINUTES OF THE REGULAR BOARD MEETING No. 02-2016-2017

June 22, 2016
(Feast Day of St. Tomas More)
5:00 p.m.

PRESENT: Trustee Cheryl Low, Chair
          Trustee Margaret Belcourt, Vice-chair
          Trustees Marty Martin, Serafino Scarpino, Peter Tepller, Linda Wellman and
          Cathie Williams
          Gary Strother, Chief Superintendent
          John Deausy, Superintendent, Finance and Business / Secretary-Treasurer

Board of Trustees Value Statement:

“All members of our community are sacred and must be treated with dignity and
respect. We value excellence in Catholic education, guided by shared responsibility
as shepherds and the moral authority of the Church”.

1. CALL TO ORDER

Chair Low called Public Meeting #02-2016/2017 to order at 5:22 p.m.

2. PRAYER

Trustee Williams led the opening prayer.

3. APPROVAL OF AGENDA

Motion # 005/17 moved by Trustee Belcourt: THAT the Board
of Trustees amend the agenda by adding item 12.4 Joint
Submission – City Charter.

CARRIED

Motion # 006/17 moved by Trustee Williams: THAT the Board of
Trustees approve the agenda as amended.

CARRIED
4. **APPROVAL OF MINUTES**

4.1 Minutes of Regular Board Meeting 40-2015-2016, June 8, 2016

Motion # 007/17, moved by Trustee Belcourt: THAT the Board of Trustees approve the minutes of Regular Board Meeting 40-2015-2016 June 8, 2016.  

**CARRIED**

4.2 Minutes of Special Board Meeting 41-2015-2016, June 13, 2016

Motion # 008/17, moved by Trustee Martin: THAT the Board of Trustees approve the minutes of Special Board Meeting 41-2015-2016 June 13, 2016.  

**CARRIED**

4.3 Minutes of Special Board Meeting 42-2015-2016, June 14, 2016

Motion # 009/17, moved by Trustee Scarpino: THAT the Board of Trustees approve the minutes of Special Board Meeting 42-2015-2016 June 14, 2016.  

**CARRIED**

5. **APPOINTMENTS AND DELEGATIONS**

◆ No report

6. **PRESENTATION AND REVIEW OF ACCOUNTABILITY REPORT**

◆ No report

7. **BOARD DECISION ITEMS**

7.1 Territorial Acknowledgement as an Act of Reconciliation

Superintendent Holowka welcomed Frank McClernen, Supervisor, Howard Campbell, Consultant, and Wanda First Rider, First Nation, Metis and Inuit Liaison Worker and Cindy Stefanato, First Nation, Metis and Inuit Teacher who are members of the Instruction Services Team to the Board meeting.

The Instruction Services Team presented information on the historical significance and the appropriate language that can be used to acknowledge Indigenous Peoples and Lands.

Motion # 010/17, moved by Trustee Teppler: THAT the Board of Trustees approve that future meetings of the Board of Trustees begins with the following acknowledgement:

“We would like to acknowledge that this meeting of the Board of Trustees of the Calgary Catholic School District is taking place on the traditional territories of the people of the Treaty 7 region in Southern Alberta.”

**CARRIED**
When the motion was read, Chair Low stated that, we would like to acknowledge that this meeting of the Board of Trustees of the Calgary Catholic School District is taking place on the traditional territories of the people of the Treaty 7 region in Southern Alberta.

7.2 Personnel Matter

Motion #011/17, moved by Trustee Wellman: THAT the Board of Trustees designate the Chair to engage the services of the Alberta School Board’s Association to conclude the Personnel Contract Matter as discussed at the Special Board Meeting of June 14, 2016.

CARRIED

8. CHAIR REPORT

- Chair Low stated that monthly columns were written this year from the Board of Trustees for submission to local community newsletters and publications. This has been part of the communications strategy for the Board to share information on the district, provide a greater understanding of the role of the Board of Trustees and inform the community. The column appeared in approximately 1 – 8 publications each month and was also featured on our website and social media. A summary of these publications was shared with the Board of Trustees.
- Trustees attended Minister Larivee’s Modernized Municipal Government Act (MGA) public input forums on June 7 in Chestermere, June 8 in Calgary and June 9 in Cochrane. The Board continues to work collaboratively with the Minister of Municipal Affairs, Minister of Education as well as with the Alberta School Boards Association (ASBA) and school boards to provide our input into the MGA. Collaborative meetings have also been held with the City of Calgary on the MGA, specific to the City Charter to build an agreement that supports our district in the areas of land, building of new schools and operations.
- The Minister of Education on June 15 announced a curriculum development process that will span six years and involve six subjects – Arts, Language Arts, Mathematics, Social Studies, Sciences and Wellness and will be steered by a massive engagement process. This will be a key area for the district and the Board of Trustees to work in collaboration with the government.

8.1 Chief Superintendent Evaluation Report

Chair Low stated that as per board policy 12 there will be an annual facilitated evaluation for the Chief Superintendent. The evaluation was facilitated by Alberta School Boards Association consultant Dr. Leroy Sloan on June 13, 2016.

The evaluation provides for both accountability and growth, and the strengthening of the relationship between the Board and the Chief Superintendent. During the 2015/16 school year the board of trustees changed the model of governance. The criteria for this year’s evaluation were defined in Appendix B of Policy 12: the Performance Assessment Guide. All Quality Indicators were met by the Chief Superintendent.

8.2 Board Self-Evaluation Report

Chair Low reported that as per board policy 2 an annual externally facilitated Board self-evaluation process shall be completed subsequent to the Chief Superintendent evaluation. The two evaluation processes are complementary in nature.
The board self-evaluation was facilitated by Alberta School Boards Association consultant Dr. Leroy Sloan on June 14, 2016.

9. **TRUSTEE ENGAGEMENT AND REPRESENTATION REPORTS**

9.1 **ASBA Fall General Meeting Theme and Master of Ceremonies**

The Board of Trustees provided feedback and suggestions to the Alberta School Boards Association (ASBA) Director for consideration at the next ASBA board of Directors Meeting.

9.2 **ACSTA Revised Policy Handbook**

The Board of Trustees will provide feedback to the Alberta Catholic School Trustees Association (ACSTA) Director for consideration in time for the submission deadline of July 15, 2016.

9.3 **Reports from Trustees as Delegates**

**Trustee Teppler – Alberta Catholic School Trustees Association (ACSTA)**

Information regarding the ACSTA can be viewed at: [http://www.acsta.ab.ca/](http://www.acsta.ab.ca/)

The next ACSTA Board of Directors Meeting will be held on September 8-9, 2016.

Motion # 012/17, moved by Trustee Teppler: THAT the Board of Trustees request the Chair to write a letter of congratulations to Tony Sykora on his appointment as Vice-President of the Canadian Catholic School Trustees Association (CCSTA).

**CARRIED**

**Trustee Scarpino – Zone 5**

Information regarding Zone 5 can be viewed at: [http://asbazone5.org/](http://asbazone5.org/)

**Trustee Williams – ASBA**

Information regarding ASBA can be viewed at: [http://www.asba.ab.ca/](http://www.asba.ab.ca/)

- Trustee Martin provided the Board of Trustees with information on the Education Partners’ Task Force (EPTF) First Nations, Métis and Inuit Student Success and Wellbeing. A communications task force is being created regarding the Task Force so that communication can be enhanced with respect to the task forces work at the Zone level.
10. **CHIEF SUPERINTENDENT REPORT**

Chief Superintendent Reports can be viewed at:
https://www.cssd.ab.ca/News/NewsUpdates/Pages/default.aspx

Chief Superintendent Strother provided an update on events in the district as follows:

- This year the district has 12 International Students graduating from 8 different countries. As the chart below indicates, all but one of these graduates are planning to attend post-secondary in North America.

<table>
<thead>
<tr>
<th>Student</th>
<th>Country</th>
<th>School</th>
<th>Post-Secondary Plans</th>
</tr>
</thead>
<tbody>
<tr>
<td>Emily</td>
<td>China</td>
<td>St. Francis</td>
<td>U. of Waterloo – Systems Design Engineering</td>
</tr>
<tr>
<td>Elaine</td>
<td>China</td>
<td>St. Francis</td>
<td>U. of Michigan – general course</td>
</tr>
<tr>
<td>Levana</td>
<td>Hong Kong</td>
<td>Notre Dame</td>
<td>U of C – Major in Exercise and Health Physiology</td>
</tr>
<tr>
<td>Huy Ngon</td>
<td>Vietnam</td>
<td>Notre Dame</td>
<td>SAIT – Aircraft Maintenance</td>
</tr>
<tr>
<td>Ann</td>
<td>Vietnam</td>
<td>Fr. Lacombe</td>
<td>SAIT – Respiratory Therapy</td>
</tr>
<tr>
<td>Wilson</td>
<td>Macau</td>
<td>St. Mary’s</td>
<td>Foothill College (California) – Sociology</td>
</tr>
<tr>
<td>Lucy</td>
<td>Korea</td>
<td>St. Mary’s</td>
<td>Applied at U of Ottawa, York, and U of C for Political Science and International Relations</td>
</tr>
<tr>
<td>Anggi</td>
<td>Venezuela</td>
<td>St. Mary’s</td>
<td>SAIT – Chemistry Engineering Technology</td>
</tr>
<tr>
<td>Ivy</td>
<td>Taiwan</td>
<td>St. Mary’s</td>
<td>Taiwan</td>
</tr>
<tr>
<td>Vy</td>
<td>Vietnam</td>
<td>St. Mary’s</td>
<td>SAIT – Architecture</td>
</tr>
<tr>
<td>Lan Chi</td>
<td>Vietnam</td>
<td>Bishop McNally</td>
<td>U of C – Chemical Engineering</td>
</tr>
<tr>
<td>Dawit</td>
<td>Ethiopia</td>
<td>Bishop McNally</td>
<td>Applied at U. in DC, U of C, Memorial University, SAIT - Aerospace</td>
</tr>
</tbody>
</table>

- Sally Le, a grade 12 student from Father Lacombe High School, participated in the writing and presentation of the paper Alberta Student’s Call to Action: A response to *Laudato Si’*. Students from across the province met during the month of April considering the challenges presented by Pope Francis in *Laudato Si’*. The purpose of the document is to capture student recommendations for changes that must take place if Alberta schools and Churches are to answer the call presented by the Holy Father. Sally was chosen as one of only four students who then presented the paper, in Edmonton, to a number of Alberta’s Bishops. Congratulations Sally and thank you for representing the voice of Alberta’s youth.

- The Calgary Catholic Run & Walk donated funds to various charities over the past seven years. In September, 2015 at the event over $11,000.00 was donated to the Alberta Children's Hospital Foundation. This donation has resulted in Calgary Catholic being recognized in the “Benefactors” category, by donating an amount between $10,000 – $24,999. Our name will be listed on the donation wall at the Alberta Children’s Hospital for the next year!

- Last week marks the second year in a five year commitment that Fine and Performing Arts students received district scholarships made possible by Supreme Basics Learning. We were thrilled to present six outstanding students an award of $750 to further pursue the Fine & Performing Arts after graduation. There were excellent applications this year and the committee found the decisions very tough to make. Congratulations to the following students and teachers of the Fine & Performing Arts in Calgary Catholic:
  - Jiwoo Jang, Bishop O'Byrne: Choral Music-Teacher: Terry Edwards
  - Randall Magat: Father Lacombe: Dance-Teacher: Kelly Brownlee
  - Sydney Zuk: St. Francis: Drama-Teacher: Nicole Duma-Lorincz
Kyle Cleland: Notre Dame: Instrumental Music - Teacher: Jesse Heffernan
- Adam Karczmarczyk: Bishop O’Byrne: Visual Art - Teacher: David Nielsen
- Anastasia Naoumitchik: Bishop O’Byrne: Combined Arts - Teachers: Steve Buoninsegni, David Nielsen, Terry Edwards

- A letter of proclamation was received from the City of Calgary to the District, declaring the week of April 4-8, 2016 designated as Open Minds Week. Calgary Catholic students participated in Open Minds Week.
- Calgary Catholic’s Communications staff members will represent the District at the National School Public Relations Association Conference (NSPRA) in Chicago over the summer and present on our Social Media engagement strategy.

11. INFORMATION

11.1 Budget Update

Superintendent Deasy stated that the final approved 2016-2017 District Operating Budget and Budget Report in the Ministry of Education’s format are available on the district’s website https://www.cssd.ab.ca/AboutUs/DistrictGovernance/FinanceAndBusiness/Pages/default.aspx. Hard copies of either document are available upon request.

In addition, the preparation of the ASBO International Meritorious Budget Award (MBA) is being compiled and will be submitted prior to the end of June.

11.2 Infrastructure, Land and Planning

Superintendent Rawlek provided a summary page of the Infrastructure, Land and Planning to the Board of Trustees (attached).

Information regarding these future schools is posted on the district website and can be viewed at: https://www.cssd.ab.ca/Parents/HelpPlanOurFuture/Pages/default.aspx

Motion # 013/17, moved by Trustee Williams: THAT the Board of Trustees move to meet in private.

CARRIED

12. ADVICE FROM OFFICIALS AND CONFIDENTIAL REPORTS

The Board Meeting went in private at 7:06 p.m. to discuss items 12.1 to 12.4 on the Agenda.

12.1 Correspondence Package
12.2 Confidential Reports – External Organizations
12.3 ACSTA / ASBA Awards
12.4 Proposed Joint Submission – City Charter

The Board Meeting reconvened at 9:08 p.m.

Motion # 014/17, moved by Trustee Williams: THAT the Board of Trustees revert to a Public Meeting.

CARRIED
Motion # 015/17, moved by Trustee Martin: THAT the Board of Trustees in relation to Item 12.1 Correspondence Package direct the Chair to submit the survey for the Alberta School Board’s Association (ASBA) Executive Director search prior to June 30, 2016. CARRIED

Motion # 016/17, moved by Trustee Martin: THAT the Board of Trustees in relation to Item 12.3 ACSTA / ASBA Awards direct the Chief Superintendent to prepare nomination packages for ACSTA awards and distribute to the Board prior to August 19, 2016. CARRIED

Motion # 017/17, moved by Trustee Wellman: THAT the Board of Trustee in relation to Item 12.3 ACSTA / ASBA Awards direct the Chief Superintendent to prepare submissions for the ASBA Awards for Board consideration at the September 9, 2016 Board Meeting. CARRIED

13. **CLOSING PRAYER**

   **Trustee Williams** led the closing prayer.

14. **ADJOURN**

   The meeting adjourned at 9:11 p.m. The next Regular Board Meeting will be held in the Boardroom of the Catholic School Centre on September 7, 2016 beginning at 3:00 p.m.
# PROJECT INFORMATION UPDATE

<table>
<thead>
<tr>
<th>Announce</th>
<th>Opening</th>
<th>Trustee</th>
<th>Area</th>
<th>Project</th>
<th>Grades</th>
<th>% Completion</th>
<th>Notes</th>
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<tbody>
<tr>
<td>Oct-14</td>
<td>Fall 2018</td>
<td>C. Williams</td>
<td>M. Ross</td>
<td>Mahogany Elementary Core School (22 Marine Drive, SE) (tbc)</td>
<td>(K-6) (750)</td>
<td>Design 90 %</td>
<td>Under design</td>
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<tr>
<td>Feb-14</td>
<td>Fall 2018</td>
<td>M. Martin</td>
<td>M. Barbero / M. Ross</td>
<td>Legacy High School Legacy Village Road &amp; Legacy Village Way, SE (tbc)</td>
<td>10-12 (1500)</td>
<td>Tendering</td>
<td>Out for Tender</td>
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<tr>
<td>2013</td>
<td>Fall 2016</td>
<td>C. Williams</td>
<td>M. Barbero</td>
<td>St. Cyril School</td>
<td>K-9</td>
<td>Construction Phase</td>
<td>Under Construction</td>
</tr>
<tr>
<td>Feb-14</td>
<td>Late Fall Christmas 2016</td>
<td>C. Williams</td>
<td>M. Ross</td>
<td>Our Lady of the Rosary (Cranston) Elementary Core School (41 Cranston Gate, SE)</td>
<td>K-6 (600)</td>
<td>Construction Phase</td>
<td>Under Construction</td>
</tr>
<tr>
<td>Feb-14</td>
<td>Late Fall Christmas 2016</td>
<td>C. Williams</td>
<td>M. Ross</td>
<td>St. Marguerite (New Brighton) Elementary Core School (1100 New Brighton Drive, SE)</td>
<td>K-6 (600)</td>
<td>Construction Phase</td>
<td>Under Construction</td>
</tr>
<tr>
<td>May-13 (as P3)</td>
<td>Fall 2016</td>
<td>C. Williams</td>
<td>M. Ross</td>
<td>Prince of Peace (Auburn Bay) Elementary/Junior High Core School (43 Auburn Meadows Blvd., SE)</td>
<td>K-9 (900)</td>
<td>Construction Phase</td>
<td>Under Construction</td>
</tr>
<tr>
<td>May-13 (as P3)</td>
<td>Fall 2016</td>
<td>S. Scarpino</td>
<td>L. Diduch</td>
<td>Our Lady of Grace (Evaston) Elementary/Junior High Core School (736 Evaston Drive, NW)</td>
<td>K-9 (900)</td>
<td>Construction Phase</td>
<td>Under Construction</td>
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<td>Oct-14</td>
<td>Fall 2017</td>
<td>M. Martin</td>
<td>M. Barbero</td>
<td>Silverado Elementary/Junior High Core School (31 Silverado Terrace, SW)</td>
<td>K-9 (900)</td>
<td>Construction Phase</td>
<td>Under Construction</td>
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<td>Oct-14</td>
<td>Fall 2017</td>
<td>L. Wellman</td>
<td>J. MacKay</td>
<td>Skyview Ranch Elementary/Junior High Core School (15 Skyview Ranch Street, NE)</td>
<td>K-9 (900)</td>
<td>Construction Phase</td>
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<td>Oct-14</td>
<td>TBA</td>
<td>M. Belcourt</td>
<td>L. Diduch</td>
<td>St. Francis High School</td>
<td>10-12</td>
<td>Design 0-25 %</td>
<td>Under design.</td>
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<td>Dec-14</td>
<td>various</td>
<td>All</td>
<td>All</td>
<td>117 Portables</td>
<td>K-12</td>
<td>Under Construction</td>
<td>Under construction.</td>
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<td>Mar-16</td>
<td>TBA</td>
<td>P. Teppler</td>
<td>L. Diduch</td>
<td>St. Mary’s Flood Mitigation</td>
<td>10-12</td>
<td>Funding announced</td>
<td>$2.5 M funding announced.</td>
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