



# MINUTES

## Blessed Cardinal Newman School Council Meeting

Date: June 15, 2017 at 7:00pm

Number of Attendees: 29

Call to Order: The meeting was called to order by Laura Dennison at 7:09pm

1. **Welcome and Prayer:** Chairperson Laura Dennison welcomed everyone. Assistant Principal, Greg Way, led us in the opening prayer.
2. **Introductions:** All attendees introduced themselves.
3. **Review of Agenda:** The Agenda was emailed out to the school community last week. Everyone here has a copy of the Agenda.
4. **Special Guest – Deena Semeniuk – Entertainment Book Representative**

Deena introduced the Entertainment Book Fundraiser for Sept. 2017. There is a book with paper coupons as well as a mobile app. The app gives access to coupons for 100+ cities in Canada and the US. The app has been updated and improved. The book and app combo costs \$40 with the school receiving \$20 as profit. There is also an online option to purchase the app only for \$20.00 with the school receiving \$8 profit (40%). If every student sells one book the school will raise \$14,000 which is the goal for the school. There will be a parent letter that will go out in the fall. For orders that are completed on-line (Raisy is the website), each child can track what they've sold to go towards the prizes. This is a high profit, 10 day fundraiser with a free prize program and the school gets its own fundraising website. Kick off is September 7, 2017. Everyone present received a free book and app that is valid until the end of December.

5. **Approval of Minutes of Last Council Meeting (May 4, 2017):**

The draft Minutes were emailed out to the school community last week for review. There were no questions or changes requested. Motion to approve the May 4,

2017 School Council Minutes as presented was put forth by Erin Luong seconded by Cheryl Schneider. Motion Carried.

**6. Chairperson's Report - Laura Dennison**

- a. School Council open positions – Vice-Chair is open. Nominations will take place after the committee reports.
- b. High School Naming – New Legacy High School will be called the All Saints High School
- c. School Council goals progress report – a review of our council goals was placed on the school website. We achieved all our goals for the year. Laura thanked everyone for helping to achieve these goals. The year end report will be on the website by September 2017.
- d. Playground Exploration Committee – we are looking for a committee for the fall to explore options for what to do for our playground. Maureen Gale and Judith Tuck are interested in participating on the committee. Anyone else interested should contact Laura.

**7. Treasurer's Report - Sharon Pereira**

- a. School Council current balance: \$12,976.33
- b. Education Society current balance: \$14,308.75
- c. Review of updated budget – everyone received a copy and there were no questions. We earned more than budgeted on the Christmas Market and spent less on the Family Event than budgeted. We spent less than budgeted on Shrove Tuesday, science supplies, student phone and staff appreciation lunch. There are still a few items outstanding in the budget.

Everyone received a copy of the Ed Society budget. The money in the Ed Society account will be spent in 2017-18 school year. There were no questions.

**8. Committee Reports**

- a. Fundraising – Liisa Batti and Lori-Ann Bergeron

The ice cream parties for the F.A.ST fundraiser were a success.

The fall fundraiser will be Entertainment Books. The Entertainment Books provide a higher profit and they have better support than AdMazing. Also they have a mobile app that provides coupons for 100+ cities in Canada and the USA.

b. Parish Liaison – This report was tabled as no report was submitted.

c. Fun Lunch Program – Sarah Pereira (presented by Laura Dennison)

Sarah sends her regrets but she asked me to share this information with you. She would like your input on to whether any changes should be made for next year. Pita Pit appears to be the least popular, and she suggests we remove it from the rotation but would like your feedback.

There was some discussion about removing Pita Pit from the rotation. Some parents weren't happy with the quality of Pita Pit and the Pita Pit options. All agreed that Pita Pit should be removed from the rotation. It was suggested that Opa be revisited as an option. Opa provides gluten free options which are not available with the other vendors. There were also questions as to what other options could be added. It was agreed that we would like to stick with four options. Tara Ehret suggested that a list of options be provided to the teachers so they can present to the children and survey them as to which they would like. Instead of committing to a year with the new options, the school could try it for a few months and decide by December.

d. Lost and Found – Susan Courchesne

This report will inform you of what the committee has been doing for the last 12 weeks.

Since my last report, myself and 4 other ladies have been maintaining the lost & found cabinet twice a week. A big "thank you" to Laurie, Linnette, Marlene and Theresa for doing a great job! As well, I published a reminder notice in the school's June newsletter for parents and students regarding the display tables that will be set up next week, Monday to Friday, June 19th - 23rd. I have recruited a few committee members to set up and reset the tables next week. Thank you in advance to Laurie and Marlene for your help next week!

As noted in the school newsletter, on Friday, June 23rd, all unclaimed items will be sorted & bagged at 3:00 p.m. by Mrs. Hanson and her crew and then donated to the St. John's Reception Centre. This will give them enough time to launder the clothing

before school's end the following week. Any few remaining items on the last day of school I will sort and then either recycle, garbage or donate to a charitable donation drop bin nearby.

I have one suggestion for next year. I propose that unclaimed items should be removed more frequently. Currently, they are removed 3 times a year (interview weeks and year end). I suggest 5 times a year or bimonthly (the end of October, December, February, April and June). This would hopefully eliminate the need for storage bins on the floor and reduced the volume considerably. Also, I would eliminate the 3 display tables sessions too. Most of what is displayed does not get found and is donated. Parents and students can be reminded via the school newsletters and some morning announcements. This would mean more sorting/bagging/donating but the volume of unclaimed items would be much less.

Alternatively, items can be removed and donated monthly.

Lastly, I thank you for the opportunity to serve as the Lost & Found Committee Leader for the past 2 years. It has been a privilege and I have learned a lot. Best of luck to the next committee leader who I would be happy to help get started if necessary.

e. Spirit Wear – Tamara Bezemer

Fresh Brand Gear will be the supplier for next year's spirit wear. They will provide samples that match what is being sold. The school logo will be used instead of the sport logo. Motion to approve a deposit of \$550.00 for the samples which is 100% refundable once the samples are returned. Tanya Kordikowski supports the motion. Judith Tuck seconded the motion. Carried.

f. Grants and Donation – Michael Lyzaniwski (presented by Laura Dennison)

We did not receive the School Life fund grant or the Best Buy grant this year. Tara Ehret wondered if teachers find a grant that they would like to apply for, could Michael help submit the application. The answer is yes, Michael would be happy to do that. In order to successfully apply for a grant, Michael needs a specific reason for the application. It would be very helpful if teachers could decide what they want grants for and then Michael can search for the appropriate grant and apply for it.

g. Naturalization Committee – Welcome and thank you to Maureen Gale for taking on the position of Naturalization Committee leader. Huge thanks to

John Van Roessel who just completed a project of planting for the school. The council also recognized his contributions over the many years that he was on the committee. There was a suggestion that he be recognized for his contributions in some way (a commemorative plaque for example).

## **9. Elections and Committee Positions for 2017-18**

- a. School Council Vice Chairperson position was advertised in the newsletter, and via email. Pam Myhill is interested in the position. She won by acclamation.

The remaining positions will continue as follows: Laura Dennison as Chair, Cheryl Schneider as Past Chair, Sharon Periera as Treasurer and Leanne Lesniak as Secretary.

Motion to accept the nomination slate as presented was put forth by Liisa Batti, seconded by Michelle McArthur Carried.

- b. Committee Leaders:

Fundraising committee is open. Liisa and Lori-Ann will do it next year but would like someone to shadow them to prepare for the following year.

Lost and Found committee leader is open.

School Supplies coordinator is open starting in June 2018.

## **10. Administration's Report**

- a. Staffing updates for 2017-18 – Greg Way
  - i. Staffing is complete. Our new Vice Principal is Joelle Marshall (She is getting married and will be Joelle Green by September).
  - ii. Megan Ferguson is returning,  
Laura Perry - grade 6 (nominated for an award for a 1<sup>st</sup> year teacher)  
Dawn Vason Turk – Jr. high social program,  
Jillian Grant – junior high math, social studies, hockey program,  
Denron Wilson – dltc,  
Mat leaves, Jennifer Garrison will fill in for Mrs. Soos,

Laura Aurora will fill in for Ms. Mooney,  
Mrs. Rodrigues is moving from grade 6 to grade 8,  
Mrs. Briere and Ms. Ferguson will be teaching grade 5

- iii. Questions directed to Carl Gratton or through Greg Way
- b. Year end procedures – Junior high have 5 early dismissal days on each of the days that they write their finals. It was recently decided that no students in junior high will be allowed to write final exams early which will not affect their marks. There is no flexibility for writing the PATs early but they could be written late, within the school year.
- c. Lockers will be replaced over the summer. Some lighting be changed to LED lights. The district is removing 3 portables on the side of the school by next week.
- d. 2017-18 Start up – will be on website. Staggered entry again, similar to last year.
- e. School Fees 2017-18
  - i. General school fee and resource fee are no longer charged. Activity fees and optional fees have been set. There will be a \$5.00 fee for agendas for division 1 and 2 and \$5 lock fees for division 3. These used to come out of resource fees.
  - ii. Options – offering options to Grades 5, 6 as well as junior high in the fall. Selection of options will be in September during the first week of school. A letter will be sent home explaining the procedure.
- f. On behalf of School Council, Laura presented gifts to both Jennifer and Tod as a thank you.
- g. Andrea Sereda thanked Laura for all her hard work as Chair.
- h. Jennifer Gakis spoke about how unique the school is regarding parent involvement and how positive that is for the school as well as how supportive the parents and admin are. Tod spoke as well about the uniqueness of this school and what a privilege it has been to work at this school.

## 11. Adjournment

Motion to adjourn the meeting was put forth by Lori-Ann Bergeron. Meeting adjourned at 8:53pm.

Next year's School Council Meeting Dates are as follows: (2017-2018)

Wednesday, September 13  
Thursday, October 19  
Wednesday, November 15  
Thursday, December 14 (wine and cheese)  
Thursday, February 1  
Wednesday, March 14  
Thursday, May 10  
Wednesday, June 13

Next School Council Meeting: Wednesday, September 13, 2017 at 7:00 pm in the Learning Commons. (Education Society Meeting to follow).