Christ the King School Council Meeting

Wednesday, January 20th, 2016


1. Meeting called to order: Kimberly, L. at 7:03pm

2. Opening Prayer: Kelly R.

3. Introductions of Executive Members and Sub Committees by Kimberly L.

4. Adopt minutes of last meeting:
   • Adoption of minutes: November 19th, 2015
   • Meeting minutes adopted and moved by Sarah R. and 2nd by Shayleen S.

5. Administration Report
   • Extraordinary Year of Mercy – Patty M.
     Schools in our district are encouraged to celebrate the Jubilee Year of Mercy which fits our faith theme, Walk Humbly with God, by opening and blessing a door of mercy. At Christ the King School we have literally erected a Door of Mercy which can be seen in the main entrance of the school. This door is symbolic in nature and represents inclusion for all and welcoming each parent, child and staff member into an environment of love and mercy. This Friday, January 22nd, as part of our professional development day, teachers will participate in activities and discussion focusing on how we incorporate works of mercy in a school setting. A portion of this professional development will explore personal responses to the faith theme. The analogy of a door will be discussed. What kind of door do we want to represent our school? Teachers will share the concept of the door and mercy with their students in the coming weeks. As a school community, we want to focus on gratitude, reconciliation and acts of mercy this holy year.
• New School Updates – Patty M.

• Advertisements for new school principals have gone out and the selection committee is reviewing applicants. A new principal will likely be announced near beginning of February.

• School naming committee is being formed. We require one person from Auburn Bay and one from South Cranston to be part of this committee. Representatives must have an address in the boundary areas, must be available to meet during business hours for a minimum of two meetings. Committee will identify five choices and send out choices to the school community for input.

• Auburn Bay School projected opening late fall – best case scenario, building to be turned over to CSSD July 2016.

• South Cranston School projected late Fall/Christmas – best case scenario, building to be turned over to CSSD October 2016.

• Parent Committee will be formed in February to plan activities to support transition to new schools. We would like to form this committee after the new principals are named in order to ensure a smooth transition takes place. Activities will honor students who have been a part of the CTK school community and work towards decreasing anxiety for those who are moving to new schools.

• Where necessary, school within a school details will be made available in order for families to make informed decisions on surveys that will be sent out February.

• No details regarding transportation for the 2016-2017 school year are available at this time.

• During the month of February, we will begin the process of surveying families as described in the June 18th, 2015 HPOF document.

• New South Cranston School
  “In February, 2016, South Cranston students enrolled at Christ the King will be surveyed to determine if they wish to be grandfathered and remain at Christ the King School. No transportation will be provided. This opportunity is only for registered students who are attending Christ the King School during the 2015-2016 school year and not younger siblings.”

• New Auburn Bay School
  “In February, 2016, Grade 7 students attending Christ the King School who will be in Grade 8 in 2016-2017 will be surveyed to determine if any students wish to remain at Christ the King and not be redirected to Auburn Bay School. This opportunity is not provided for younger siblings. No transportation would be provided.”

  “Consultation regarding Grade 9 students in Auburn Bay and currently attending Don Bosco and Christ the King schools will occur in spring 2016 to determine if there will be a first year Grade 9 class at Auburn Bay School. If there is no Grade 9 class at Auburn Bay in 2016/2017, Grade 9 students will receive district transportation from Auburn Bay to their current school. (Don Bosco or Christ the King).” Cardinal Newman students will be entered back into CTK effective September 2016.
• Comfort Kits - Jim M.
Each room where students may be, i.e.; classrooms, gym, art room, will now have a Lock Down Comfort Kit. A comfort kit contains water, cups, food and provisions for washroom necessity. Should we encounter a lockdown for a long period of time, these kits will provide students with some basic essentials. Comfort Kits will settle the minds of parents knowing that their children are taken care of.

• Mental Health - Kelly R.
CSSD has a focus this year and last year, on wellness and particular mental health. The terms mental health and mental illness are often used to mean the same thing however they are different. Everyone has mental health which is defined as an individual capacity to adapt to life circumstances based on your age and capability however not everyone has mental illness. CSSD is in the process of training teachers, counsellors and administrators to be “go to educators”, this is considered to be a “gatekeeper” approach, where educators are trained to identify students who are at risk. Research has shown that the earlier that we can identify signs in our students, with regards to mental illness, the better we can set them up for success.
Many students are not identified until 18 or early 20’s, however if we can identify them earlier the benefits are obvious. This is a holistic approach that we are looking at with the school being just being one part of the puzzle but working together with the families and other agencies to support our students. We have teachers and councillors at Christ the King school who will be receiving some training in February and March through our district educators.

• Musical Presentation – Robb S.
Mr. Sherman announced CTK 6th musical production, Legally Blonde. These musicals build capacity in all of our students in a variety of ways. Students will participate in all jobs for this production including, stage managers, lighting, sound and costume design. Overall we will have approximately 100 kids from our school all together working on this production. Each year we try to give students a unique experience with a different type of show. This year we are going modern with a youth version of Legally Blonde and the students are enjoying it. We are thrilled with our partnership with Bishop O’Byrne High School with allowing us to use their professional theatre, which makes a big difference to the students. There is no confirmation on final dates, likely first or second week of May.

• Cold Weather Plan – Kelly R.
Our practice this year has been when temperatures exceeds -17, students will remain in the building for recess times. When this occurs, our grade 6 students supervise the younger grades in their classrooms, playing games or free time activities.
• **What’s Happened** – Kelly R.

Wrestling
CTK Monarchs have secured two wrestling banners, one for Tier 2 Aggregate overall and the other for Tier 2 Girls champions. Special thanks to Mr. Walker, Mrs. Hopkins and our parent assistant coach Mr. Sonnenberg for sharing their gifts and talents with these highly motivated and enthusiastic students.

St Vincent de Paul Gift Tag Drive
A special thank you to Gianna T., our parish council liaison, for setting up the Christmas tree in the front foyer with Christmas gifts for families in need. Originally the tree held 100 gift tags that were spoken for quickly and replaced with more. A tremendous response and a special thank you to all our Christ the King families who were able to participate in this service project.

Staffing
Welcome back to Mr. Kahlert after his leave. Special thank you to Mr. Gillis and Mrs. Lew for filling in during his time away.

MADD Presentation
A special thank you to our presenter from MADD who shared a very powerful presentation with our Jr. High students during our Period X this week. Students had an opportunity to view a video dramatization about the tragic consequences of impaired driving along with testimonials from real-life victims and their families. This was a great opportunity for students to reflect on decision they will have to make and how a presentation such as this can impact those decisions. Thank you to Mrs. Royer for booking this presentation for our students. For more information about the presentation please visit: [http://madd.ca/pages/programs/youth-services/schoolprograms/](http://madd.ca/pages/programs/youth-services/schoolprograms/)

Mustard Seed Presentation
A special thank you to Mr. Bradley from the Mustard Seed who spoke with our Jr. High students Tuesday morning. The Mustard Seed organization has been helping people in Alberta who are experiencing poverty and homelessness for over thirty years. Mr. Bradley spoke about the importance of reaching out to others. We know having one significant person that can offer unconditional kindness can be the one factor in helping someone bounce back from difficult situations. This was a wonderful opportunity for our students to hear once again the message of doing justice, loving kindness and walking humbly with our God. Thank you again to Mrs. Royer, Mr. Bradley along with the Mustard Seed for bringing this presentation to our students.
Los Posadas
On December 14th, 2015 as a culminating activity for Mission Mexico Day, staff and students celebrated Las Posadas. Las Posadas, which means “the inn” in Spanish, is a traditional Mexican festival which re-enacts Mary and Joseph’s long journey from Nazareth to Bethlehem in search for shelter at the inn. Staff members brought in a nativity scene that was shared with several homeroom classrooms as they proceeded through the school marked by a Gospel reading and Christmas hymns. There was a wonderful variety of natiatives shared including hand carved, homemade versions, some passed down through families along with crèches from far away countries. A special thanks to all of our staff members for sharing a special part of themselves with our students. While the celebration was read over the intercom, our Jr. High students remained in their homerooms to create a Christmas card celebrating the nativity for a local seniors’ home. Christ the King raised $270.00 for Mission Mexico.

Advent Liturgy
On December 18th, 2015, we enjoyed and appreciated the Advent Liturgy sponsored by Mrs. Thorimbert’s and Miss Stenger’s grade 8 students.

Basketball Team
The senior girl’s basketball team is up and running, lead by Mr. MacDoanld, Mr. Bechtold and Mrs. Roth with Mr. Gillis and Mr. Deuce coaching the senior boys team. Our junior boys team will be coached by Mr. Earle and Mr. Kalhert and Mrs. Thorimbert and Mrs. Royer leading the junior girls team. Thank you to all our staff members for supporting junior high athletics.

• What’s Coming Up – Kelly R.

Jump Rope for Heart
February is Heart and Stroke Month. On January 28th, we welcome a representative from Jump Rope for Heart and the Heart and Stroke Foundation to speak to our students about Heart Health. In support of Jump Rope for Heart and the Heart and Stroke Foundation, Skipping Club will be offered in the gym during the recess portion of the lunch hour to interested students who would like to practice and improve their skipping skills. Skipping Club will take place on Tuesdays and Thursdays through the month of February. Based on interest, Tuesdays will be dedicated to students from grade 1 – 3 and Thursdays for students from grade 4-6. This is a great opportunity to inspire our students to continue to be physically active and to be heart-healthy. We would like to thank Jump Rope for Heart Organization for motivating our students to be Heart Heroes.

Reconciliation for Confirmation
Father James and Father Cristino will be at the school January 20th beginning at 1:00pm to offer reconciliation for our grade 6 students in preparation for receiving the sacrament of Confirmation. Our confirmation mass will be held at St. Albert the Great parish on Wednesday, February 3rd at 7:00pm.
Sound Creations.
Sounds Creations will be providing dance instruction for our grade 5-9 students in February.

Winter Walk Day
Once again this year, Christ the King school will be participating in Winter Walk Day. Traditional on the first Wednesday of February, thousands of Albertans take to the outdoors to celebrate our wonderful winter province and our commitment to healthy living by participating in a winter walk. On February 3rd, students from kindergarten to grade 9 will be walking the Cranston loop (Cranston way and then onto Cranston Drive) to celebrate Winter Walk Day. Students in grad 5-9 will be walking from 11:00-12:00 with a slightly extended loop while students in grad 1-4 will walk from 1:00-2:00pm. Kindergarten students will be walking a schedule time during the morning and afternoon classes.

BYOD – Bring Your Own Device
Your administration team took the opportunity to revisit with our Jr. High students the Christ the King Grade 7-9 Electronic Devices – Acceptable Use Agreement. Some of the rules that were reviewed were as follows:
1. I will never use my device to record others unless I have permission from a teacher for a school related assignment or project.
2. I will not take pictures/videos of students, staff or visitors of CTK and post them to Social Media unless it is for a class assignment and that I have permission of all those involved.
3. I will not text during class time. Lunch and before/after school only.

BOKS
Special thanks to our parent volunteers – your support played an integral part in the success of the program. We are heavily into the basketball season and will look for availability of the gym in the morning prior to school starting once the season ends, for our Div. II students.

Service Learning Projects Completed Thus Far for CTK 2015-2016

Terry Fox Run/Walk - in support of Cancer Research
Pass It On Clothing Drive - to support families in need in our Calgary community
St. Vincent de Paul Food Drive - to support families in need before the Christmas hamper campaign and to also supplement Christmas hampers.
St. Vincent de Paul Gift Tag initiative - to support the Christmas food hamper campaign and to provide gifts for families and individuals in need in our parish.
Packing Food Hampers – Students in grade 6 and 8 assisted the church in packing hampers for the St. Vincent de Paul Christmas Hamper Drive. Students sorted grocery items, made boxes and organized items for efficient packing.
Mission Mexico – to support educational programs and support human rights issues in Guerro Mexico, one of the poorest regions in Mexico.
6. Chair’s Report – Kimberly L.

- School Administration Qualities, Attributes and Characteristics
  Patty M. gave a brief explanation as to what this document is for. The document will be filed downtown and is referenced when hiring new administration staff. This document was reviewed by Jennifer M., Nicole L. and Kimberly L. with minor changes. Motion to approve changes by Melissa N and 2nd by Gianna T. This document will be submitted to CSSD by January 29th, 2016.

- Parent Trustee Forum
  On November 26th, Jennifer M., Kim W. and Kimberly L. attended the Parent Trustee Forum. We were welcomed and given district updates by Trustee members. Andrew Baxter gave an informative presentation on Mental Health Literacy: Building Wellness in Kids. It was explained in detail what is mental health, how to promote positive mental health in youth and the potential signs of concern. Further resources and information on where to get help were provided. (see attached).
  On January 19th, a small group of parents (approx. 14) along with Kimberly L. attended the Parent Trustee Forum. The Trustees updated us on district information, some highlights are as follows:
  - Thought Exchange- opportunity for parents, students and staff to give feedback (to have your voice heard on the developing budget send emails to thoughtexchange@cssd.ab.ca)
  - Three emails will be sent out starting the end of January (gathering input, priority, results)
  - Alberta Excellence in Teaching Award send in nominations by March 4th, 2016 to https://education.alberta.ca/excellence-in-teaching-awards-etc

This meeting was followed with a presentation from Paul Davis on Parent Mental Health Literacy: Cyber Wellness. Paul provided an exciting and information packed talk on many issues surrounding online social networking safety. He touched on:
  - Online communication
  - Digital trails, tracking
  - Safety of our personal information on our electronic devices
  - Learning the texting language
  - Knowing your child’s activity on their electronics (downloads, apps, communications, photos, sexting, etc.)
  - Cyberbullying – What to do? 1) Never respond to the bully or their parents. 2) Print everything out. 3) Take it to the authorities.
  - Social network apps (good vs bad) – Must be 13 yrs. old, Snapchat, Ask.FM, Facebook, Twitter, YouTube, Instagram)

The important message Paul Davis conveyed was that parents need to be involved in their children’s cyber world interactions by continually monitoring and regulating their usage. This may be one of the best forms of security and protection for them. You can follow Paul Davis on Facebook – Pauldavis. Both of these Forums were recorded and can be accessed on the district website cssd.ab.ca.
Staff Appreciation Potluck March 17
The next Staff Appreciation Potluck, March 17th, will be held on St. Patrick’s Day. This will be held over the same time frame during the parent/teacher conferences. We just had our first potluck on Nov 26th which went very well and staff appreciated it very much. Thank you to everyone for their time, preparation and all the delicious food. Two Staff Appreciation Potlucks were decided upon earlier in the school year in replacement of the year end teacher appreciate luncheon. We are looking for volunteers to organize the March 17th potluck, please let Kimberly L. know if you are interested. Sign Up Genius will be put it out to all parents.

School Council Meeting Process: Did You Know? Melissa N.
The Did You Know? will be spoken at every meeting. Melissa N. spoke about the new council that was elected, changes from past years and recent concerns that meetings are too structured. We were informed about how the school administration and school council executives create an agenda ten days prior to the meeting and then that agenda is the guideline to the upcoming meeting. In the beginning of the school year, the administration team along with the council executives attended a meeting regarding the process of running a school council meeting. There are bylaws on how a meeting should be run. CSSD wants us to be more formal and structured however we are a work in progress, trying to find a happy medium.

Housekeeping
Every year the district has a contest for art work from students to be considered on their Christmas card. Teachers submitted the art work on behalf on the students. Reference webpage for info on council, suggestions are always welcomed. Reminder all parents of the school have the opportunity to suggest ideas/topics for presentation at the School Council meetings. Parents input very important. Email Kimberly L. at ctkschoolcouncil@hotmail.com.

7. Treasurers Report – Janice M.

Christ The King School Council Bank Balance
As of December 31, 2015

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Statement ending Nov 30, 2015</td>
<td>$19,219.97</td>
</tr>
<tr>
<td>Outstanding Debits</td>
<td>$4,196.87</td>
</tr>
<tr>
<td>Outstanding Credits</td>
<td>$8,597.12</td>
</tr>
<tr>
<td>Current Balance</td>
<td>$23,620.22</td>
</tr>
<tr>
<td>Outstanding Budget Liability</td>
<td>-$7,375.36</td>
</tr>
<tr>
<td>Net Balance</td>
<td>$16,244.86</td>
</tr>
</tbody>
</table>

Education Society Report – Shayleen S.
Account balance as of December 31, 2015: $6640.28
President – Shayleen S.
Vice President – Nicole L.
Secretary – Kim W.
Treasurer – Jamie S.
Patty M, Kimberly L. and Shayleen S. will be having a meeting by the end of January. Education Society is trying to schedule an Executive meeting by the end of January. The Treasurer and Shayleen S. are trying to organize a meeting with the past Chair and Treasurer at the bank to transition signing authority. Scheduling is proving to be a challenge. The Bylaws allow for 3 Directors to sit on the Society Executive. At the next General Meeting, we will be attempting to elect these additional roles. At this point we anticipate the next General Meeting to be in March.

- Sub-Committee Reports

Parish Liaison – Gianna T.
Grocery Card sales yielded a profit of $648.00. Due to the Church’s financial crisis, the parish does not have the funds to purchase bulk cards, schools wishing to continue with this fundraiser would have to purchase cards independently or with another school.
St. Vincent de Paul would like to extend their thanks for the successful Food Drive and the Giving Tree. Over 200 hampers were distributed this year, an increase from last year.
Parish would like all parishioners to complete a survey regarding their satisfaction with the Parish and to make suggestions for improvement. The survey may be accessed online as a PDF or at the parish.
New Mass times have commenced on January 9th. This has been implemented as the Parish’s contribution to the Year of Mercy, as brought forth by Pope Francis.
Mass has been added on Sunday at 6:00pm.
Daily mass has been added with a service being celebrated every Friday and Saturday morning. Saturday morning mass does not replace the Sunday service.
Holy Week Masses are under review. It is anticipated:
   Palm Sunday: 5pm, 9am, 11am and 6pm
   Easter: Easter Vigil to commence at 9:30pm, 9am, 11am and 1pm.
Easter Vigil Celebration – Father would like a group of Parishioners to take on the celebration as an act of welcoming the new RCIA candidates to the faith.
Low Gluten and Particle Free wine will be offered at each mass. Those requiring are invited to come up after the distribution of regular communion to center aisle.
Faith Study started by Father Cristino has met with success. Session will be ending after Easter to make way for Couple for Christ.
Year 1: Discovery
Year 2: Source
Year 3: Growth
Year 4: Obedience
Year 5: Commission
The Knights of Columbus have expressed a desire to being a Christian Library in our Parish. They are hoping to access www.form.org as the library. Cost is $1500/year for all parishioners to access resources free of charge.

Future of the Parish Liaison position: With the opening of the 3 new schools within the Parish boundaries, Father James does not feel that all 8 liaisons need to be at a Parish Pastoral Council meeting. How do we want to maintain contact with the Parish?

**Volunteer Coordinator** – Kim W.
We will start sending sign-up genius invites to all who have completed the orientation, not just those who have marked off the box on the orientation sheet. This may be beneficial to those who have had changes to their schedule, or may not have been aware of what the event involved until receiving the sign up notification. Shrove Tuesday invites to be sent out January 25 or January 26, allowing for two weeks’ notice.

**Fundraising** – Nicole L.
We are moving ahead with three fundraisers.
- Plant/seed pot pamphlet circulated – next meeting we will establish which to go with, seeds or flowers.
- Physical activity fundraiser – to include health and wellness. Turkey trop and workout stations. Approximate raised amounts could be $26,000-$37000. Looking for a planning committee starting in Feb/March, this would be run in October 2016. This committee would set forth ideas of how you want the students to participate, i.e.; soccer, karate? Colour Me Rad type station? This would be a school day event with a Pep rally for the students. Pledge sheets would be sent home however it would not be mandatory for students to participate.
- Pop up Store for CTK apparel will be available Feb 1-19th. Bulk pricing. Online only, no money collected. Volunteers to help with distribution. After promo period, parents can still purchase during school year. Encouraging parents to purchase during the promo period for discounted pricing.

**Food Days** – Corlie G.
Our last Food Days were Little Caesars Pizza in December and Subway just yesterday. Our profits were $767.96 from Little Caesars and $469.57 from Subway. Our total revenue to date is $3,299.89. Our next Food Day is Feb 8th and the students will be enjoying Little Caesars Pizza. Side note that Healthy Hunger reminders are noting your child is on the unordered list.

**St. Nicholas Store** – Heather M.
We had another fun and successful year, the store profited $1994.00 and we donated $170.00 to Shrove Tuesday for supplies in our exchanges.
We are very thankful for Mr. Sherman, volunteers, parents lending money for those who forgot. Tables are ordered for next year. Patty M. thanked Helen A. and Heather M. for all their hard work.

**Shrove Tuesday** – Helen A>
Donation letters have been sent out to Sobeys, Smitty's and Superstore and will follow up. A list was sent to Kim W. as to how many volunteer will be needed for February 9th.
Naming of School Committee – Patty M. and Jim M.
Patty M. had drawing of names of parents to be on each committee:
Auburn Bay School – Patricia G.
South Cranston School – Janet L.

Questions related to agenda items was opened up to members for an open discussion.
Kelly R. revisited the BOKS program and BYOD for Junior High students.
Transitions with new school, can parents be involved? Could there be a meet/greet night? Parents
would like to stay connected to CTK.
Those moving to Auburn Bay connecting prior to school start. Patty suggested to invite new principal,
parent committee formed, shape ideas to include those students leaving.

Closing Prayer - Gianna T.

Next Meeting Date:  February 17th at 7:00 pm

Adjournment of Meeting – 8:57

Minutes submitted by Corlie Garanito, Secretary