Christ the King School Council Meeting  
Wednesday, October 21, 2015

Present:


1. **Meeting called to order:** Kimberly L. at 7:01pm.

2. **Opening Prayer:** Kelly R.

3. **Adopt minutes of last meeting:**
   - Adoption of minutes: September 23, 2015
   - Meeting minutes adopted and moved by Sarah R. and 2nd by Gianna T.

4. **Administration Report:**
   - School Plans
     Our School Plan (see attached) is connected to everything we do within our school and is a working document that is shared. Patty M passed around an example of what the plan looks like.
     This plan incorporates all areas of the school and what direction we would like to go in the next three years. At this time of year reports are returned with certain questions the government is focused on for school improvement district wide. The chart provides information on district and provincial education goals. These charts will be posted on the website for all parents to see. Our goals and direction that we want to go through are a result of our school plan which includes our budget. Patty M to work with Admin Team regarding the first draft and getting input from council in November.

   - Proposed Budget
     Please see documents attached.

   - Provincial Achievement Test Results
     Please see documents attached.

   - Accountability Pillar
     Please see documents attached
This report is from surveys representing our school, data is taken and compared to the provincial average.

- **Auburn Bay and South Cranston School Update**
  Two meetings were held at the school October 5th and October 13th facilitated by Mike Ross. These meetings were intended to have a discussion about administration, administrative characteristics, attitudes and qualities that parents feel that they’d like the new principal to consider going into the new schools.
  Information attached regarding timelines for both Auburn Bay and Cranston schools.
  For more information and full version of the slide show that was presented on those dates, you can go on the CSSD website under schools then new schools.

- **What’s Happened:**
  - **Kananaskis in the Classroom**
    Students from Kindergarten to Gr 6 enjoyed a performance by Kananaskis in the Classroom, which has been providing educational programs for over 30 years. In their performance entitled, What’s the Poop? Explores recycling in the nature and through musical theatre students learn how things in nature are recycled through the soil cycle. This performance was brought to our students through school generated fees.
  
  - **Pass It On Clothing Drive**
    Parent volunteers and Gr 8 leadership students sorted 188 bags of gently used clothing for men, women, children and babies. Sorted items were picked up and delivered to the Marlborough Comm. Ctr where all items collected from various organizations including many other Calgary Catholic Schools (a total of 1300 bags) were shared with Calgary families in need on October 2nd and 3rd. We recently received a letter from the Pass It On Clothing Organization thanking us. They were able to serve 800 Calgary families in need. The clothing drive had to close down the first evening as all the clothing had found a home. Thank you to those who volunteered.
  
  - **SLA’s Gr 3 and Gr 6**
    Student Learning Assessments (SLA’s) are now complete and our Gr 3 teachers are working to submit all student marks to Alberta Education. Results will be available to teachers in mid-November and can be communicated to parents during the Parent/Teacher interviews following the first progress report.
  
  - **Sports Teams**
    Our Sr. boy and girls volleyball teams are wrapping up a very successful season. Our Jr. boys and girls have played a few games now and are enjoying the experience of playing on a team while learning the skills of volleyball. Special thanks to our coaches – Mr. Sherman, Mr. MacDonald and Mrs. Sneddon and for our Jr. Teams – Mrs. Thorimbert, Mrs. Royer and Mr. Binotto.
Movie in the Park
Special thanks to our school council for a wonderful evening with Movie in the Park. Students enjoyed a Disney Pixar movie: Inside Out. Our evening was well attended and we enjoyed a beautiful fall evening. Special thanks also to Mr. Sherman and his Gr 6 students for all their help.

JH Pep Rally
Teachers enjoyed a very exciting game of volleyball with our senior girls and senior boys’ teams. The teachers were able to rally for two wins. Special thanks to Mr. Sherman and Mr. Earle for all their support and organization. We also took the opportunity to celebrate our Cross Country Teams.

• What’s Coming Up

St. Vincent de Paul Food Drive
As part of our continued commitment to social justice and our call “To Know, To Love and To Serve”, Christ the King families are participating in a pre-Christmas Food Drive for the St. Vincent de Paul Society for families in need. Items given during this drive will be used to supplement Christmas hampers and provide a need for families between the traditional holidays of Thanksgiving and Christmas. Thank you to all our families for the continued kindness and generosity.

Wrestling
Students will be trying out for the wrestling team at the beginning of November.

Magazine Fundraiser
Special thanks to our school council for organizing this fundraiser. The deadline has been extended to October 30th.

BOKS
Registration forms have gone out for students in Gr 1-3. We welcome parent volunteers. Sessions will begin November 2nd taking place on Tuesdays and Thursdays.

5. Chair Report

• School Council Orientation Meeting:
On September 24th, Kelly R.-Vice Principal, along with the School Council Executive attended the School Council Chair and Executive Orientation presented by the Calgary Catholic Board of Trustees. Becky Kallal gave an informative presentation on Meeting Management and afterwards we separated into breakout sessions specific to each executive role where we were given further information on each of our roles.
• **School Council Chair and Trustee General Meeting:**
Kim L and Patty M attended the School Council Chair and Trustee General Meeting on October 8th. Brief updates were given by Cheryl Low, Chair from the Board of Trustees and Gary Strother, Chief Superintendent. There was a presentation by Dr. Debbie Pushor gave a presentation on Parent Engagement: Markers that Guide our Way. The meeting concluded by Cheryl Low, with a description of what the Board of Trustees do and how they serve us.

• **Shrove Tuesday – February 9, 2016:**
A request was made for a new co-ordinator to organize this event. Sarah R. co-ordinated this event in the last school year and is unable to do it again however she has offered her assistance and support to whomever chooses to take on this role. Heather M. and Helen A. have stepped up to co-ordinate this event.

• **Parent and Trustee Meeting Dates:**
Upcoming meeting dates are:
November 23, 2015 at Bishop Carroll
November 24, 2015 at Father Lacombe
November 26, 2015 at Notre Dame,
January 19, 2016 at Coast Plaza
March 14, 2016 at Coast Plaza.
The meeting usually consists of an update from the Board of Trustees and a presentation with a guest speaker. The Chair, Vice Chair and any interested School Council parent is able to attend. Please let Kimberly L. know prior to the meeting if you are interested in attending as the Board of 2016-17 Trustees requires the number of people potentially attending. We will post on the School Council webpage the topic of the upcoming Parent Trustee meeting when it is available.

• **Teacher Appreciation Meals:**
A suggestion was made to serve a potluck dinner for the teachers on the Thursday evening of each Parent/Teacher Interviews, November 26th and March 17th. We would require volunteers to prepare food in advance and set up on the day of the event, similar to what was done in the part for the Teacher Appreciation Luncheon. The majority voted in favor of the Parent Teacher Interviews Potluck Dinner. Kimberly L, Melissa N, Kim W and Katherine M have stepped up to co-ordinate this event on November 26th.

• **Yammer:**
It is a private social network within the Calgary Catholic School District for School Council Chairs to have conversations, share information and collaborate ideas. I Kimberly L has used it a couple of times but so far the usage has been fairly minimal.

• **School Administration: Qualities, Attributes and Characteristics 2016-2017**
Each year the School Council is required to review this document, make changes if needed and then submit it to the school district. This document is about what Qualities, Attributes and
Characteristics we, the parents of the school would like to see in our Administration for the next school year. (2016-2017)
This document needs to be reviewed, approved and submitted by January 29th, 2016.
Kimberly L, Nicole L and Jennifer M have agreed to review and submit this report for the January 2016 meeting.

- **Housekeeping:**
  Our School Council designated work space is now in the staff room.
  Reminder to reference the School Council webpage for information, please share this with other parents.
  Jim M, along with his assistant have kept the webpage up to date, making it more user friendly and visually appealing. If you have any suggestions for the webpage or information you would like to see added, please let me know. (Kimberly L)
  As a parent of the school you have the opportunity to suggest topics, ideas or information that you would be interested in having present at our School Council meetings. Please email your suggestions for consideration to ctkschoolcouncil@hotmail.com.

**Treasurers Report: As of September 30th, 2015**

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**Sub-Committee Reports:**
Parish Liaison Report (Gianna T)
Education Sunday will take place on November 1st. All teachers are invited to all masses for a blessing. Kerri McKenna and her daughter will be reading at the church for the Education Sunday Mass.
St. Albert the Great Feast Day will take place November 15th after the 11:00am mass. Hotdogs and burgers will be served. Donations will be accepted for St. Vincent de Paul.
Christmas Mass schedule is out. December 24th masses will be celebrated at 6:00pm with one in the basement and one in the main church. Additional masses will be celebrated at 9:00pm and 12:00am. December 25th Masses will be celebrated at 9:00am and 11:00am.
New Year’s Eve evening at the church will be from 9:00pm-1:00am, New Year’s Day is the Feast of Mary. There will be the Praying to the Rosary in honor of the Feast of Mary and Adoration.
(New event – details to follow)
Temperature Check – Please advise of any concerns.

Volunteer Report (Marcy C. and Kim W.)
No report at this time.

Fundraising Report (Nicole L.)
Magazine fundraiser has been extended to October 30th. As of Wednesday, October 21st, our total sales were $9236.45 with our cut of 33% gives us a profit of $3048.00 going to the school. Grocery Card fundraiser letter will be sent out in the next couple of weeks with distribution of cards at the end of November. Potential new fundraising ideas for this school year were forwarded ex; Cookie Dough, Steeped Tea, Physical Activity Fundraiser, cheque writing campaign, Kernels popcorn and Coupon books. Votes were taken on all items, acknowledging that items can be revisited for next year. Cheque writing campaign has been passed and will be discussed as to when letter will go out to parents. Vote on Cookie Dough, Steeped Tea and Physical Activity Fundraiser with a majority of no interest shown.

Food Day Report (Corlie G.)
Our last Food Day was on October 6th, Subway. Our profits from that lunch day was $442.37. Total revenue to date is $1,191.54. Our next Food Day will be on October 28th and the students will be enjoying Taco Time.

St. Nicholas Store (Heather M. and Helen A.)
Inventory is purchased at The Dollar Tree and Michaels and product is set up in a store like setting in the small gym.
Early November – Send any letters of communication to Patty M. for approval.
Second week of November, volunteers will be emailed through Sign Up Genius to give them sufficient planning time. In addition, a letter will be sent home to parents so everyone is aware of the volunteer opportunity.
November 30th – Set up and wrapping
December 1st-3rd – Store is open for the students to shop
$5000 advance was discussed for purchasing of product. Cheque to be issued.

Movie in the Park (Sarah R.)
October 8th, CTK students and families enjoyed the movie Inside Out. With a warm evening for the movie, we had approximately 500 attendees. Profit for this event was $812.32. The company we used was disorganized and again has produced no invoice to date. We are considering using another company out of Red Deer for next fall. Good Earth Seton location is happy to support us next year, we will send a request by school year end.

Closing Prayer – Gianna T.

Next Meeting Date: November 19th, 2015 at 7:00pm

Adjournment of Meeting: Kimberly L. at 8:28pm

Next Meeting Dates:

- November 19  7:00pm
- January 20   7:00pm
- February 17  7:00pm
- March 10     7:00pm
- April 20     7:00pm
- May 19       7:00pm

Minutes submitted by Corlie Garanito, Secretary