



## 2020-21 SCHOOL BUS REGISTRATION INFORMATION

(Rockyview transportation website has not been updated at this time but we will send information as they send it to the school)

### How to Register:

CCSD students ride Southland buses that are organized through Rockyview transportation. Students who did not access bus service last year or ceased their service prior to the end of the year must register for bus service. This is also for students who are new to busing with CCSD. Parents or guardians must first create a School Engage account to access the online registration forms at <https://rockyview.schoolengage.ca>



#### **SCHOOL ENGAGE:**

Parents of students who are **new** to RVS or attend a Calgary Catholic Separate School Division school located within the RVS boundary must create a School Engage account to access the online registration forms.

### What to Expect Next:

Upon completion of your transportation registration 2020-21 form you will receive an email to confirm your application status. Once your application is approved it will be further processed and an electronic bus pass will be mailed out. To ensure receipt of the bus pass prior to the school start-up, the application form **MUST** be received by Rockyview Transportation prior to **July 31<sup>st</sup>**.

**Please note: we cannot guarantee that late registrations will ensure passes arrive before the start of the school year.**

**ROUTE INFORMATION WILL BE EMAILED OUT TO ALL REGISTERED FAMILIES AFTER AUGUST 15<sup>TH</sup>**

**Urban students** - those residing within the city/town limits- can also locate school bus schedules and urban route information on the website at: [www.rockyview.ab.ca/transportation/urbanbusroutes](http://www.rockyview.ab.ca/transportation/urbanbusroutes) after August 15<sup>th</sup>.

**Rural students** - those residing outside the city/town limits will be contacted directly by their bus driver a day or two prior to the first day of school to confirm stop location and pick up times.

**Kindergarten students only:** Bus service is FREE to kindergarten students and provides **single way** transportation to school for AM Attendees and to home for PM attendees.

**Riding the bus:** Electronic bus passes must be carried at all times and be scanned upon boarding the bus. Should your child lose their pass, replacements can be purchased online for a fee

For additional information please visit [www.rockyview.ab.ca/transportation](http://www.rockyview.ab.ca/transportation)

For questions or concerns please email [transportation@rockyview.ab.ca](mailto:transportation@rockyview.ab.ca)

### Detailed Instructions:

1. Go to <https://rockyview.schoolengage.ca/#/login> and log into your existing account.
2. If you have not been previously registered for the bus then you must "Create A New Account" and Add the student's name to the account.
3. If your child was registered for busing last year, please log in to School Engage using the email address on file.
4. If needed, you can reset your SchoolEngage account password here: <https://rockyview.schoolengage.ca/#/forgot-password>.
5. Click the Students header on the left-hand side of the page and your child(ren) will appear.
6. Click on your child's name. On the right side of the page under Forms click on the Transportation Registration 2020-2021 header.
7. Click on the blue icon to the left of the Created date. This will open the Transportation Registration Form for you to complete.  
Repeat for all children showing on the left-hand side of the page.