



CALGARY CATHOLIC SCHOOL DISTRICT

March 20, 2017

Dear Parents and Residents of the Prince of Peace School Community,

The Calgary Catholic School District (CCSD) and Prince of Peace School administration wish to thank the residents of the Prince of Peace School community for their participation and recommendations in the development of the restricted enrolment procedures for the school. In particular, we wish to recognize school council members who attended the school council meeting on December 15, 2016 as well as current families and Catholic residents from the school community who attended the public participation session on February 6, 2017. The school council executive is also thanked for their review of the recommended restricted enrolment procedures at a meeting on March 13, 2017. Based on recommendations from the community and coordination with district administration and planning considerations, the restricted enrolment procedures have now been determined.

Effective March 20, 2017, restricted enrolment procedures are being implemented for Prince of Peace School. These procedures will maximize space and resources at the school, using all program spaces. The procedures include:

- All current students continue at Prince of Peace School.
- Limitations will be placed on future kindergarten enrolments to ensure over capacity of the school will not take place.
- Waitlists will be developed as necessary for kindergarten and all grade levels at Prince of Peace School.
 - Students currently not attending Prince of Peace School will be placed on these waitlists.
 - Siblings of current 2016-2017 students attending Prince of Peace School will be prioritized for admittance.
 - Families with preschool age children and new families moving into the Auburn Bay community, who have yet to register at the school, are encouraged to do so as soon as possible to ensure they are placed on waitlists that are being developed. The date of the registration will determine where the student is on the waitlist for each grade level. As per the June 1, 2016 letter to the community of Auburn Bay, students may be preregistered at the school as of their first birthday.
 - As space and resources become available, students on the waitlists will be offered spots at Prince of Peace School.

- Students not admitted to Prince of Peace School will be redirected to another Calgary Catholic School. The school where students will be redirected to has yet to be determined and will be shared with the Prince of Peace Community in April 2017.
- Transportation arrangements will be made for students who will be redirected to the designated school.
- A topic at the public participation session on February 6, 2017 included determining how many kindergarten students will be admitted each year. The priority is to ensure facility usage is maximized but also program mandates are not comprised. For the 2017-2018 school year, the number of kindergarten students is 76 and will be divided into a maximum of four classes. When all of these students move to Grade 1, it is projected that there will be three classes. The school is presently completing their restricted enrolment lists and will be contacting future 2017-2018 kindergarten families directly to advise if they will be attending Prince of Peace School or redirected to another Calgary Catholic School.

It is the responsibility of Prince of Peace School administration to manage the restricted enrolment procedures and waitlists. Therefore, the school will be developing waitlists at all grade levels for future student registrations. This will allow parents to contact the school to receive updates on the status of their child's position on the wait lists in future years.

In its ongoing planning efforts, the district will continue to review population and transportation trends on a yearly basis. As necessary, CCSD will engage the community when potential revisions are necessary. This priority includes updating the community if a second Catholic School (kindergarten – Grade 6) is approved and funded for Auburn Bay.

Again, thank you to everyone who participated in this important and challenging restricted enrolment process for Prince of Peace School. If you have any questions regarding the restricted enrolment procedures please contact the principal of Prince of Peace School, at 403-500-2125.

Sincerely,

A handwritten signature in black ink, appearing to read 'M. Ross', written in a cursive style.

M. Ross
Superintendent, Area A Schools

cc Marc Pilon, Principal, Prince of Peace School

PLEASE NOTE: Information gathered from the public consultation process is available in its entirety on our district website at www.ccsd.ab.ca , under the section titled Help Plan Our Future. This includes all information presented and feedback gathered at the February 6 2017 public participation meeting.