

**St. Gregory School Council Minutes**  
**Tuesday, October 9<sup>th</sup>, 2018**  
**6:30 pm**

**Call to order** 6:35 pm

**Opening Prayer and Territorial Acknowledgement:** Principal – Craig Kittelson

**Attendance:** Craig Kittelson, Janine DiPaolo, Mary Jane Vandekerkhove

**Old Business:**

1. Approved Minutes of September meeting: Motion – Janine, Second – Mary Jane
2. Review of Operating Procedures – Janine noticed a few minor typos, but no substantive edits required, unless other council members put forward changes. Final approval tabled until Nov. meeting.
3. Staff Appreciation Breakfast
  - Suggested by Craig to have it earlier, such as in March
  - In the past, Jamie supplied food and coffee
  - Might look at doing something different this year
  - Suggested budget amount of \$500.00

**Reports:**

*Principal's Report – Craig Kittelson*

- a. CIP Grant Application
  - Thank you to Janine DiPaolo
  - School will be informed by March if \$14K will be matched
  - Funds will go towards new furniture in the Learning Commons and computer equipment, including chrome books and carts
- b. New Education Assistant in ESIII
  - Welcome Natalia Acosta!
- c. "Welcome Coffee and Cookies"
  - Held during Parent-Teacher Conferences, was successful
  - Thank you to council members for welcoming parents
  - Recommendations: Add volunteer sign-up sheet and track attendance
- d. X-Country
  - St. Gregory finished in second place while competing in tier one against twelve schools
  - Championship finals were cancelled due to heavy snowfall
- e. New Band Teacher
  - Welcome John Watson!
  - Mr. Watson will attend the Nov. meeting to explain the music program and review fundraising plans

*Chair's Report – Janine DiPaolo*

- a. Parent-Trustee Meeting
  - Becky Kallal spoke about how to have effective meetings
  - Next trustee meeting is Oct. 16th (principal and chair only attend)
  - Nov. 27<sup>th</sup> parent-trustee meeting is open to everyone

*Treasurer's Report – Chris Flory (absent)*

- Chris will give a budget update at the Nov. meeting
- Craig will bring forward additional items to be budgeted for, including more funds for the

debate club and bus ride to Nash concert at the Jubilee (estimated \$1000.00)  
- Craig funds for chrome books may come from gov't grant or school council funds

*Fundraising Report – Janine DiPaolo:*

- a. Purdy's Chocolate - Brochures will be sent out Nov. 5<sup>th</sup>
  - Deadline for orders Nov. 13<sup>th</sup>
  - Push online orders, but paper orders with cash/cheques will also be accepted
  - Pick up at Parent-Teacher Conferences, Nov. 29-30
- b. Spolumbos and Plants – Spring Fundraiser
- c. Novelty Lollies - Spirit Council and School Council working together. Students will sell the lollies, supervised by Mrs. Munro
  - Janine will contact council members via email to solicit their feedback

*Healthy Hunger – Maura Uchacz and Pam Liang (absent)*

- Craig indicated that there was a large order in September

*New Business:*

Quorum – Council must have 4 members in attendance not including the principal or chair. When quorum is not met, no motions can be approved.

Microwaves – There was an inquiry about purchasing microwaves for the students to use. Craig shared District guidelines. Concerns: - Time (students only have 19 min for lunch)

- Adult supervision at all times for two microwaves
- Long line ups, spills and injuries
- Would have to have a max. of 45 seconds per student
- Noon hour assistant is on leave
- Discussion tabled for Nov. meeting

2019-2020 Draft District Calendar reviewed, with a positive consensus noted.

**Meeting Adjourned 7:45 pm**

Next School Council Meeting: Tuesday, Nov. 13<sup>th</sup> at 6:30 pm in the Learning Commons