



ST. MATTHEW SCHOOL COUNCIL MEETING MEETING MINUTES

Date: Wednesday, May 17, 2017

Time: 6:41PM

Location: St. Matthew School, Learning Commons

Present: Kerri B., S. Kitt, Jocelyne S., Karen R., Carmen D., Veronica D., Maria V., A. Gillier, K. Plante & Michelle J.

Prayer: Read by Kerri B.

Call to Order: Kerri B. called the regular council meeting to order and a quorum was present.

Chairperson: Kerri B.

Agenda Approval: Motion: A motion was forwarded by Jocelyn S. to adopt the agenda for this meeting and it was seconded by Carmen D.

Minutes from Last Meeting

January 2017: Motion: A motion was forwarded by Jocelyn S. to adopt the minutes from a previous meeting as presented and it was approved by Maria V.

April 2017: Motion: A motion was forwarded by Jocelyn S. to adopt the minutes from the previous meeting as presented and it was approved by Carmen D.

February 2017: Motion: A motion was forwarded by Jocelyn S. to adopt the minutes from a previous meeting as presented and it was approved by Karen R.

Business Arising: No New Business

1) Chairperson's Report: Kerri B.

- 1) Board Highlights can be easily found on the CSSD website <https://www.cssd.ab.ca/BoardOfTrustees/Highlights/Pages/default.aspx> and they are posted outside of the office in the main entrance.
- 2) Volunteers are required for a few vacant positions: (Vice Chairperson, Treasurer, St. Cecilia Parish Liaison, CPF Representative). If you know anyone or are interested, please contact Kerri B ka.barnett@icloud.com. We will be losing a few volunteers next year. Over the next month, it would be helpful for everyone to contact people they know and generate interest in participating in the School Council.

3) Treasurer's Report: Jocelyne S

- a) Please see the attached summary. The balance of the School Council Account as of May 2017 was \$2844.14. The balance of the Society Account as of May 2017 was \$799.60.
- b) The bible \$500, the sacramental pins, cake for grade nine students, and four more teacher incentives are a few of the remaining expenses to be drawn on the School Council Account. The September BBQ and Paul Davis (\$1000) who will speak on technology are a few expenses upcoming in the fall, as well as redesigned sports uniforms.
- c) **ACTION:** Jocelyn will assemble a report of all the events, expenses, and budgets, and forward to Veronica to distribute for next year treasurer.

4) Principal's Report: Mme. Suzanne Kitt

- a) Staffing was reviewed. We currently have 623 students, and we expect around 600 next year. There will likely be two grade-seven English classes, one late French class of 29 children, and two grade-seven classes. The two homeroom teachers for French seven will be Mme Compton and M. N'goyi. There will be one English grade-eight class, one late French immersion class and two French immersion classes. In grade nine there will be three French immersion and one English class. There will be one kindergarten class, a grade one/ two

split, a grade three and grade three/four split class, a grade four class, and two grade-five and grade-six classes.

- b) Bill 1, *An Act to Reduce School Fees* has been proclaimed, with the aim of reducing the burden of school fees on Alberta families. Parents will no longer be charged fees for: Textbooks, Workbooks, Photocopying and printing, or Paper. The Government will provide a lump sum at the beginning of the year to cover these expenses. Parents may still be charged fees for field trips, agenda, locker rentals, technology fees, uniforms, etc. up to a maximum based on the grade level (\$70, Grade 1-6 \$75, G7-9 \$115 Maximum).
- c) The playground closest to Heritage Dr. will be removed for safety reasons. It will cost around \$350,000 for a playground half the size of what we have now. Carmen will contact the people who built the existing playground to see what information can be learned. Michelle suggested that the community may be interested in participating in the re-building and fundraising, as they use the playground. As well, parents of elementary students would also have a vested interest in seeing the playground rebuilt, as their children use the playground.
- d) Fundraising Wish List for Next Year (please see attached list)
- e) M. Kitt wrote a prayer and read it to say thank you.

5) Vice Principal's Report: M. Plante

- a) Badminton was well received at St. Matts. At Tri-Meets, we could only bring six children. We earned a few silver and bronze medals at the competition held at Bishop O'Byrne. Badminton will conclude at the end of May.
- b) We usually bring usually 100-120 participants to Track & Field. We will need 7 to 8 volunteers in June.
- c) **MAY 25** – Family BBQ & Fine Arts evening @ 6:30pm. Perhaps we can situate it more visibly. Mr. O'Farrell will present music by his elementary students & Ms. Rodrigez will have a great presentation of artwork.
- d) **June 1** – Quebec 2018 parent/student info evening (Gr. 8 French Immersion students & parents: Mandatory) at 6:30pm
- e) **June 6 & 7** Drama Production at 7pm. Ms. Compton wrote a funny play, time portal of teachers going back to 80's.
- f) June 14th M. Dreyfaus & Francine will present on the benefits of French Immersion to grade eight and nine students and parents. This was triggered by the recent loss of 20 students to English in high school. Of our 98 students, 55 are going to Bishop Grandin, 12 to Bishop O'Bryne, and the remainder elsewhere.
- g) The PAT & exam schedule is attached and posted on the website.
- h) The elementary talent show was great.
- i) Kindergarten Orientation May 18th 6:15pm.
- j) Thank you from the Staff for the appreciation breakfast.

6) Assistant Principal's Report: A. Gillier No Report to Present

7) Committee Reports:

- a) **Fundraising Coordinator's Report: Presented by Carmen D.**
 - i) The credit card raffle will take place at the BBQ on May 25th
 - ii) It was felt that scheduling a fundraising meeting before the end of the year would help with the planning and start-up for next year, meeting June 6th at 5:30pm.
 - iii) Fundraisers are already contacting Carmen.
- b) **Social Events Report: Maria V**

- i) Annual BBQ: Popcorn sales, cake and coffee tent, set up tables for eating out front, and food prep and cooking in the courtyard. Grade 9 students will set up all the tables.
 - c) **Vice Chair:** Position Vacant
 - d) **Volunteer Coordinator:** Vacant
 - e) **CPF:** Position Vacant
 - f) **Parish Liaison:** Tracey Heschl, No Report Provided.
- 2) Nominations & Election for School Council:
- a) Chair: Kerri acclaimed but 2017-2018 will be her last year.
 - b) Vice Chair: **OPEN**.
 - c) Secretary: Veronica acclaimed. Veronica is willing to act as treasurer if there is a new parent volunteer willing to take on the less intimidating and demanding role of secretary. We will wait till the fall to see if additional parents step forward.
 - d) Treasurer: **OPEN**. Maria expressed an interest but concern was expressed that two substantial positions may become overwhelming.
 - e) Fundraising Coordinator: Carmen acclaimed but 2017-2018 will be her last year.
 - f) Social Committee: Maria acclaimed but 2017-2018 will be her last year.
- 3) Nominations & Election for Society will take place at the next meeting. Positions as occupied now are listed below:
- a) Chair: Maria
 - b) Vice Chair: Kerri
 - c) Secretary: Veronica
 - d) Treasurer: Jocelyn
- 4) Next Meeting: September 27th at 6:30pm and then the third Wednesday of every month.
- 5) Adjournment: **Motion:** Mara V. & Seconded by Carmen D. at 8:30pm
- 6) Upcoming School Council Meeting Dates: September 27th, 2017 at 6:30pm.

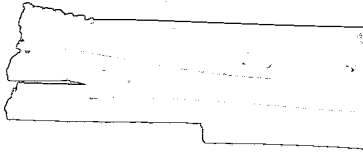
Attachments: Financial Report, Agenda, Fundraising Wish list,

Approved Chair – Kerri B.

Approved Principal –Mme. Kitt

Fundraising 2017-18

Teacher wish list...a few ideas

- Cabane à sucre- \$900
- Folklorie- ~~\$~~1000
- Scarves for all Gr. 9 students (\$2500)
- Open house (food/bussing, etc.)- \$3000
- Paul Davis- \$1000 & Parent movie showing of "Screenagers" \$?
- Dwayne Pearce- \$1000 *Retired Police Officer*
- Connect to your calm- mindfulness sessions (approved by the district) \$? 
- Student Faith Day- \$1000
- Div 1 Home reading books \$?
- More picnic tables for elementary (courtyard)
- Games/face painting and other for Family BBQ
- Move TV to front foyer or purchase a 2nd TV
- More chromebooks
 - *Bears Uniforms*
 - *Field trip funding.*



**ST. MATTHEW SCHOOL COUNCIL MEETING
WEDNESDAY, MAY 17, 2017 6:30PM**

Chair: Kerri Barnett	Principal: Suzanne Kitt
Vice-Chair: None	Vice-Principal: Konrad Plante
Treasurer: Jocelyne Stefanik	Assistant-Principal: Andrea Gillier
Secretary: Veronica Dixon	
Past Chair: Michelle Joubert	

1. Call to Order: Opening prayer and Introductions (Kerri Barnett) (6:30-6:33pm)
2. Review/Adoption of Agenda (6:33-6:35pm)
3. Approval of outstanding minutes from,2016- 2017 school year (6:35-6:40pm)
4. Chairperson Report (6:40-6:50 pm)
 - Board Highlights posted on the bulletin board and found on CSSD website
 - Request volunteers to fill vacant positions: (Vice Chairperson, St. Cecilia Parish Liaison, CPF Representative) - Advertising in the newsletters are some parents are finished this year.
 - Thank you for a great year.a
5. Treasurer's Report (6:50-7:00pm)
6. Principal's Report (7:00-7:20pm) - Presented by Suzanne Kitt
 - Staffing 2017-2018
 - School Fees 2017-2018
 - Playground
 - Fundraising plans 2017-2018 (Teacher Wish List)
7. Vice- Principal's Report (7:20-7:35) - Presented by Konrad Plante
 - Athletics
 - June Exam Schedule
 - June BBQ & Fine Arts Meeting
 - Junior High Drama Production
8. Assistant Principal Report (7:35-7:50) - Presented by Andrea Gillier
 - Quebec 2017 recap / Quebec 2018 plans - Parent meeting June 14th
 - Elementary Talent Show May 5th recap
 - CTF 2017-2018
 - Kindergarten Orientation May 18 (Kerri will attend representing Parent Council)
9. Committee Reports (7:50-8:00)
 - Fundraising
 - Social Events
 - Staff Appreciation Breakfast
10. Nominations and Elections (7:50-8:00)
 - Chairperson, Vice Chairperson, Treasurer, Secretary
 - Committee Chairs
11. Closing prayer and adjournment (Kerri Barnett) (8:00)

This is the final meeting of the 2016-2017 school year. Thank you for all of your participation and support. Dates for the 2017-2018 school year will be confirmed at the first council meeting in September.

MAY-17

SCHOOL COUNCIL

	OPENING BALANCE	\$ 2,839.56
BANK FEE'S FOR MARCH	-\$	5.50
BANK FEE'S FOR APRIL	-\$	4.50
QSP MAGAZINES	\$	14.58
		\$ 2,844.14

SOCIETY OF SUPPORTERS

	OPENING BALANCE	\$ 2,904.25
BANK FEE'S FOR MARCH	-\$	4.50
BANK FEE'S FOR APRIL	-\$	3.50
MASTER CARDS FOR SPRING RAFFLE	-\$	2,529.75
SPRING RAFFLE	\$	400.10
	BALANCE	\$ 766.60