



ST. MATTHEW SCHOOL COUNCIL MEETING MEETING MINUTES

Date: Wednesday, January 16, 2019 **Time:** 6:30 PM

Location: St. Matthew School, Learning Commons

Present: M. Miller, Suzanne K., Karen R., Veronica D., Erika C., Ann L., Robyn B., Sean M, Cheryl M., Michelle R., Michelle J.

Prayer: Read by Karen R.

Call to Order: Karen R. called the regular council meeting to order and a quorum was present.

Tentative Chairperson: Karen R.

Minutes from Last Meeting: Motion A motion was forwarded by Karen R. to adopt the minutes from the last meeting November 21, 2018 as circulated at the meeting and by email prior. 2 corrections will be made, and the motion was put forward to accept the minutes with corrections. The motion was seconded by Erika C.

New Business Arising: **Add Robyn Boldt to make an announcement.**

1. Chairperson's Report: Karen R.

- a) Introductions of everyone at meeting.
- b) Vacant positions at school for Secretary, Social Committee Coordinator and Fundraising lead
- c) Parent-Trustee Forum Meeting: November 27 – Changes to the special education handbook will be requested. Another forum will be held at Bishop Carroll on January 24 and this will be to discuss the new curriculum for grades 1 - 4. This is open to SC Chair, Executive and parents.
Video – Trustee Cathie Williams presenting to School Council's. She would like to come to a meeting. Her emphasis was on our constitutional right to a publicly funded Catholic education.

2. Treasurer's Report: Veronica D.

- a) The balance of the School Council Account on November 21, 2018 was \$1034.49 and the current balance as of January 14, 2019 is \$2,814.34. The cheque for Purdy's profits was deposited and this was included in the balance (*Please see attached report*). \$5000 was the goal for Purdy sales and the \$6800 was the total of sales received.
- b) Dates for the Easter Purdy's fundraiser are to start March 2 and the pick up will be April 12.
- c) The balance of the Society of Supporters of École St. Mathew Account November 21, 2018 was \$1853.07 and the current balance as of January 14, 2019 is \$1,847.07. There is a cheque for Revenue Canada that was not yet cashed and bank service charges (*Please see attached report*).
- d) Grade 9's will be selling cookie dough.
- e) Popcorn will be the next fundraiser.
ACTION: Veronica will email the dates to Mme Kitt for Purdy's.
- f) A letter from Revenue Canada: one line was missing on the return for 2017/2018. It was faxed but they couldn't read it so they granted permission to mail it. Receipts were given to Mme Kitt for this.

3. Principal's Report: Mme Kitt

- a. School Plans

ACTION: Mme Kitt presented the document and went over the results from last year and the three year plan. School plans is a living document and will be reviewed each council meeting with any updates.

- b. 2019-2020 – School Administration: Qualities, Attributes and Characteristics
Mme Kitt and Mr. Miller left the room so that Karen could lead the discussion on what the school needs.

ACTION: Karen made a motion to accept the Qualities, Attributes and Characteristics as it is. The motion was seconded, and the vote was unanimous. Mme Kitt and Mr. Miller joined the meeting once this was finished. Karen to mail this in to the district.

- c. Fundraising: Kernals Popcorn and Booster Juice – Sandy and Colleen will run this. The proceeds will be used for basketball uniforms. They are 10 years old. It will happen on Wednesday February 13 during French week.
 - i. Healthy Hunger – Sandra is running this. There is incentive for the school in this.

ACTION: Include on Booster Juice form to pay it forward.

4. Special Announcement: Robyn Boldt

- a. Applied for an Alberta Safe Roads grant for \$3910.00 and it was awarded to the school for pedestrian education on January 10, 2019. The Kindergarten and grade 1's will be going to Safety City and the fees and transportation will be covered by the grant. There will be a presentation to grades 2-9 around pedestrian safety and education.

5. Vice Principal's Report: M. Miller

- a. Open House 2019 – February 21 – this is for the French immersion junior high. It will be more interactive, and teacher's ideas are being implemented for this. 260 students will come through the school in one day. In the evening will be a parent open house.
- b. New noon hour lunch room supervision: Mrs. Noble
- c. JH Hate Hurts recap
- d. Français Alive: This happened January 10, at 7pm at All Saints High School – it was promoting kids to stay in French immersion for High School.
- e. Hip Hop classes for grades 1-9 happened and it went well.
- f. Athletics report – Bears tournament
- g. Maternity leave: Mrs. Walker's last day will be February 13. We welcome Mrs. Decoste as our new 8-2 homeroom teacher, starting February 19th. Our newest educational Assistant in ES-II is Mrs. Wood-Wiberg.

6. Committee Reports:

- a. Fundraising Coordinator's Report
 - i. West Jet raffle the dad who applied for this is waiting to hear if it has been approved. If approved, it would be for summer travel.
 - ii. Ideas for future fundraising:
 - bulbs and seeds – 50% would go back to school
 - Bottle drive – they can pick up and you just fill a truck – they sort.
 - Value Village – they weigh the clothes that come in and they give a percentage back to the school.

- iii. Start a committee to look at engaging staff, students and communities to look at redesigning the school playground and outdoor learning environment.

ACTION: Mme Kitt will look into what the district's policy is for maintenance of the playground space.

7. Closing Prayer - Karen

8. Next Meeting:

- a. February 20, 2019 – A society meeting will happen at the next meeting.

Adjournment: 8:24 pm