



ST. MATTHEW SCHOOL COUNCIL MEETING MEETING MINUTES

Date: Wednesday, May 15, 2019

Time: 6:35 PM

Location: St. Matthew School, Learning Commons

Present: E. Copeland, V. Dixon, S. Kitt, C. MacLennan, M. Miller, J. Caruana, & K. Russell

Prayer: St. Patrick's Prayer

Call to Order: Karen R. called the regular council meeting to order and a quorum was present.

Chairperson: Karen R.

Agenda Approval: Motion: A motion was forwarded by Karen R. to adopt the agenda for this meeting and it was seconded by Erika C.

Minutes from Last Meeting: No Changes **Motion:** A motion was forwarded by Karen R. to adopt the minutes from the last meeting. Seconded by Veronica D.

New Business Arising: No New Business

1) Chairperson's Report: Karen R.

- a) Michelle & Karen represented the School Council at the Kindergarten Orientation, but could not locate the display that was made a few years earlier.
- b) Board Highlights can be found on the CSSD website <https://www.cssd.ab.ca/BoardOfTrustees/Highlights/Pages/default.aspx>
- c) No Meeting in June
- d) Nominations & Election for School Council:
 - i) Chair: It's Karen's last year. **OPEN.** No Nominations
 - ii) Vice Chair: Erika K. is willing to remain in the Vice Chair Position. Erika acclaimed.
 - iii) Treasurer: Veronica D. is willing to remain in the Treasurer Position. Veronica acclaimed.
 - iv) Secretary: **OPEN**
 - v) Fundraising Coordinator: **OPEN**
 - vi) Social Committee: **OPEN**

2) Treasurer's Report: Veronica D.

- a) Current balance Ecole St. Matthew School Council Account \$3714.40 and current available funds are \$1814.40 after cheques written for Folklorie & Teacher Incentives. *Please find attached.*
- b) Current balance Society of Supporters of Ecole St. Matthew Account \$2035.62 and current available funds are \$135.62 after cheques written for T. Melendez & M. Chaisson and Deposit of of Bottle Drive. *Please find attached.*
- c) **Motion #1:** Veronica forwarded a motion that a cheque be written for \$100 on Ecole St. Matthew School Council Account to cover balance of T. Melendez due to shortfall in projected revenue. **Seconded** Karen. **Vote:** All in Favor
- d) **Motion #2:** Veronica forwarded a motion that a portion to all of the costs (\$652) of the Sacramental Recognition for Grade 9 graduates and Grade 6 be covered between the amount of \$400 to \$700 dependent upon the profit of the Year-end BBQ/Arts Night to be drawn on the Ecole St. Matthew School Council Account. **Seconded** Karen. **Vote:** All in Favor
- e) Veronica asked that the receipts of the Staff Appreciation and the Grade Nine Grad be submitted as soon as possible.
- f) Veronica indicated there is only \$250 left for Teacher Incentives.

- g) Veronica submitted the year-end treasurer report for both the Ecole St. Matthew School Council Account and the Society of Supporters of Ecole St. Matthew Account summarizing the expenses and revenue for the year. *Please find attached.*
- 3) **Principal's Report: Mme. Suzanne Kitt**
- a) Projected Enrollment 2019/20
 - i) 598 Students expected in 2019/20
 - ii) Mme S. Kitt reviewed the projected students by grade for 2019/20
 - b) Staff Changes:
 - i) M. Miller is moving to All Saints.
 - ii) Vice Principal will be Mme Josie Caruana
 - c) Mme S. Kitt reviewed the expected School Fees for 2019/20
 - d) Virtue of Month: Charity
 - e) Mme. S. Kitt spoke about the Intergenerational Trauma Presentation provided by Kerrie Moore on March 12, 2019.
 - f) Quebec Trips:
 - i) 2018/19 Trip Meeting Planned for Tuesday, May 21, 2019
 - ii) Quebec 2019/20 Trip Meeting Planned for Wednesday, June 19, 2019
 - iii) The Quebec 2019/20 costs around \$2000
- 4) **Vice Principal's Report: M. Miller**
- a) CTF-A selections will be made soon
 - b) CTF-B selections will be made in September
 - c) Sports:
 - i) 4th in City for Badminton
 - ii) Flag Football ongoing
 - iii) June 7, 2019 is Track and Field
 - iv) The Pedestrian Safety Contest resulted in 3 Bikes and 3 Scooters being awarded to students
 - v) The Grade 6 & Grade 9 PAT schedule is posted on the website
 - vi) The Exam schedule is posted on the website
 - vii) During exams bus #880 will pickup near the school at Noon, leaving students lots of time to complete exams.
- 5) **Committee Reports:**
- a) Fundraising: Michelle Rooney indicated that the Bottle Drive Resulted in \$243.45
 - b) Social Committee: Michelle Rooney provided a Coffee Morning for Staff.
- 6) Next School Council Meeting: Tentative Wednesday September 18, 2019.
- 7) Closing prayer and adjournment: 8:00 pm