



ST. MATTHEW SCHOOL COUNCIL MEETING MEETING MINUTES

Date: Wednesday, January 17, 2018 **Time:** 6:30 pm.

Location: St. Matthew School, Learning Commons

Present: Carmen D., Maria V., M. Miller, S. Kitt, Kerri B., Jamie A., Veronica D., & Karen R.

Prayer: Read by Kerri B.

Call to Order: Kerri B. called the regular council meeting to order.

Chairperson: Kerri B.

Agenda Approval/Adoption: Motion: A motion was forwarded by Maria V. to adopt the agenda for this meeting. Seconded by Jamie A.

Minutes from Last Meeting: November, 2017 minutes to be Postponed until next School Council meeting, as they were not available for approval at January 17, 2018. Kerri to complete for next meeting.

1) Chairperson's Report: Kerri B.

- 1) Parent/Trustee forum, Bishop Grandin, November 27, 2017. Karen R attended, Kerri B. unable to attend.
- 2) Next Parent/Trustee forum, January 23, 2018. Kerri B. and Karen R. will be attending. Coast Plaza Hotel. Jody Carrington to be guest speaker.

2) Treasurer's Report: Veronica D.

1) Veronica provided School Council Summary with Current Balances for both School Council and the Society of Supporters report.

Current balance for the School Council account is: \$4,513.27, with a cheque for \$45.50, to be drawn from this account, which will then give us an updated balance of \$4,467.77.

October 20, 2017 balance was \$3,859.06.

2) Society of Supporters of St. Matthew account: only amount gone through this account is the Movie Night (in order to keep this account active – from losing Charitable-Not status license). Movie night brought in \$635.15, with only \$140.78 in expenses. Along with postage Income Tax return to Revenue Canada & Alberta Society report.

Call for discussion: *To run the Year-End BBQ through the Society account?? Is this something we would like to do, this year?? In past, BBQ was paid through the Council account. Decision was made to run through the Society account.*

- Sacramental recognition will run through Society Account as well.

End of year balance: \$2330. + 200 min accounted for, which amounts to \$2,500.



- Open House was allotted \$2,500.00 (Bus, Pizza, Signs).

*Assume that there are a couple transactions/year, in order to keep this account active.
No true criteria as to what is required in order to keep the account active.*

Society account to account for the Quebec Raffle.

Discussion:

West Jet Raffle? Something want to pursue?

Raffles are a lot of work that needs to be done.

Andre Passorelli(?) works with WestJet.

Veronica to pull in data with all information regarding the West Jet raffles done in past.

Purdy's Fundraiser brought in \$2,979.61.

SPC Fundraiser brought in \$427.06

QSP Online Magazine: received cheque for \$53.44

Veronica emailed the lady at QSP Magazine to get the login information.

Discussion: *Would we want to do a school wide Magazine Campaign??*

Information email sent to Mme Kitt & M Miller, cc: V. Dixon.

Receiving payments for Magazine orders, school is receiving money for not doing anything.

Possibly put in newsletter, School website, able to go through School Connects.

Veronica to forward all information to Carmen D. to set all up.

3) Principal's Report: Mme Kitt

1) Water damage at school over Christmas holiday. District jumped in along with Service Master to take care of the problem. Chief Superintendent Gary Strother attended to check everything. Brand new books to be replaced for damaged ones. New flooring and painting to happen.

2) CTF B – Second Trimester. New groups of kids/ same options.

March progress report, Elementary students will receive a comment on their report. First progress report was optional.

3) Screenagers – Finalize date for parents to come in. Thursday, March 1, 2018.

Cost for movie, Mme. Kitt has surplus money to pay for movie, so it's free for the parents won't need to pay to come and watch. Kerri B. believes it may be \$400-500 or so.

4) Virtue of the month – FAITH. Throughout January until Ash Wednesday, Feb. 14.

made posters for each classroom, talked over in announcements. Connected to Essential 55 rules.

Virture of Month for December- GRATITUDE. End of everyday, in December, announce to the school couple things that they are grateful for. Changes the moral of the building. Continue until June. Gratitude is something that kids should practice daily.



5) New Staff. Mrs. Asilo (Office Assistant); Mrs. Banks & Mrs. Joosten (Noon hour assistants); Mrs. Kostashuk (for Mrs. Patton) starting Jan. 23/18.; Mr. Piertrzak (6 weeks) Learning Commons Practicum Student; Mrs. Jahan accepted a position at Monsignor J.S. Smith School. Staff News: Mme Mathurin – Maternity leave (by end of April).

6) Folklorie (French cultural music, Husband and wife), K-9 English & French in gym and Cabane a Sucre (French family from Calgary) set up maple syrup, the snow and French cultural music. French Cultural day for all St. Matthew (Jan. 31).

4) Vice Principal's Report: M. Miller

- 1) French Immersion Open House. Thursday Feb. 22, 2018.
Open House for grade 6 students, Continuing Immersion, 10:30 am – 2:00 pm. (St. Cecilia, St. Gerard, St. Theresa). "Day in the life of a Junior High student." Band will play, activities in the classroom. French Immersion information evening 6:30pm.
Looking for a Student & parent from early & late immersion who would like to speak that evening.
- 2) OurSchool Survey – done in November. M. Miller will get all the Junior High students together to go over their responses and respond to some of their comments. (More time for nutrition break, more options in CTF B, homework, tests and projects).
- 3) Calgary Reads Program – Grant for "WeeReads" (K-1 Early Literacy Report). 4 volunteers who have volunteered to come in and read with the kids. Trained by Calgary Reads.
- 4) Grade 9 French Immersion Day (January 30 – St. Mary's High School). Day planned by Mme Kruchten, French Immersion/Language Consultant. Cirque Du Soleil, African Drumming, Interior Design, French cooking, etc. Letter/consent went home. Designed to keep the students to remain in French in High School.
- 5) Parent / Trustee Forum – Jan. 23rd. Dr. Jody Carrington, "The Power of Relationships with Our Children. Registered Psychologist.
- 6) Athletics
 - Wrestling – 18 wrestlers. At City finals – had 2 Grade 7 boys come first and 2 in second for their weight categories. 2 grade 7 girls also came in second.
 - Basketball – season has started. Senior Invitational at Bishop Grandin – Girls were Consolation winners. Boys – 3rd.Junior games – organized by Ms. DeForest and Mr. Rollheiser.
Practices and games are listed on the Weekly Bulletin sent out weekly.



7) Important Dates:

Wed. Jan. 17 – JH information night & Special Program Discussion for Grade 9's who live within boundaries of All Saints High School.

Thurs. Jan. 18 – New Year Liturgy (1:30 in gym).

Thurs. Jan. 23 – Parent/Trustee Forum (7:00-9:00 – Coast Plaza Hotel) – Dr. Jody Carrington.

Fri. Jan. 26 – PD Day – No classes

Wed. Jan. 31 – Folkforie / Cabane a sucre (K-9).

Wed, Jan. 31 – All Saints High School Open House (7:00pm) – Bishop O'Byrne High School

Feb. 5 & 7 – Bishop Grandin Open House(s).

Feb. 9 – Sports Performance option – UofC Dinos Volleyball game (Volunteers needed).

Feb. 13 – Shrove Tuesday – Knights of Columbus to serve pancakes.

Feb. 14 – Ash Wednesday Liturgy (1:00pm – gym).

Feb. 14 – Present the Faith Virtue of the month certificates.

Feb. 15-16 – Teacher's Convention (No School)

Feb. 19 – Family Day (No School)

Feb. 21 – School Council meeting (6:30pm – Learning Commons).

Feb. 22 – French Immersion Open House / Information evening (St. Matthew)

Feb. 27 - Grade 5 & 6 to Hitmen Anti-Bullying game (Saddledome) @ 11:00 am (Volunteers needed).

5) **Vice Chairperson Report: K. Russell**

Parent / Trustee forum from November, 2017. All Trustee's were in attendance.

- Discussion was: "What was the job of the Trustee?"
- Discussion on how fast the NDP government is pushing through a lot of Bills, having to do with education. Referencing Bill 24, Bill 28 (Age of entry effective in 2020, age of access, transportation issues, Separate School expansion).
- Recognition to Calgary Separate. Leading district. Leading reputation.
- What the board does and approve.
- Enrollments within the Calgary Catholic system continue to grow.
- How can School Council be leaders within the school. Involvement within and support the school.
- Playgrounds. How are they being replaced.

6) **Committee Reports: Fundraising Coordinator Report: C. Darichuk**

- 1) SPC Cards – sent \$25.00 Kernel's Popcorn & \$25.00 PizzaPizza gift cards. Passed unto Mme Kitt, to use within the school.
- 2) Purdy's chocolates, profit not as high as 2016/17 school year. Just under \$5,000 worth of chocolate sold. Asking Purdy's to make sorting a bit easier. Online ordering, should have



Students name under “Additional Info”.

- 3) Final Fundraising campaign for year will be “The Mixing Spoon”. Starting March 1 until March 29. All orders must be in by March 29, Order will be submitted on March 30. Allowing 1-4 weeks for preparation/delivery.
Distribution date: TBD. (possibly by end of April). Details will be sent to school.
- 4) Cheque Writing – Sandra (Secretary) has running totals for cheque writing.

Social Events Coordinator: M. Vaccaro

- 1) Year End BBQ / Fine Arts evening – May 24th, 2018.
- 2) Farewell for JH. – Mass on June 14th, 6:00 pm. Grade 9’s arrive at 5:00pm @ St. Cecilia Church, for group photo. Cake and visiting in adjacent room.
Dance – to be organized by parents...school staff not to attend.

K. Barnett

- 1) ***Call for Discussion:***
Easter project? Lent? Activities for the elementary students. Catalog with items available.
Adjusting the budget to include activities in future.
2016/17 – Christmas & Lent.
Have \$300. budgeted for Sacramental recognition. Pins take priority over the activities.
Have all Sacramentals presented at the yearend Mass, rather than a Sacramental Tea.
- 2) Administrator’s Profile – Due at the end January. Kerri to email to everyone and advise of changes. Kerri to submit to Mme Kitt.

Adjournment:

- 1) Kerri made a motion to adjourn the meeting at 7:55 pm.
Motion approved: K. Russell
Second: M. Vaccaro

Upcoming School Council Meeting Dates:

February 21, 6:30pm; April 18, 6:30pm; May 16, 6:30pm (AGM).
No meeting: March, 2018 – Due to Spring Break
June, 2018 – End of school year.

Closing Prayer.