

Welcome to
St. Timothy School
2020-2021



Home of the Thunder

Principal – Ms. Rhonda Wolske
Vice Principal – Ms. Adriana Wild

St. Timothy School
501 Sunset Dr.
Cochrane, AB T4C 2K4

Phone: 403-500-2106 Fax: 403-500-2306

Website: <https://www.cssd.ab.ca/schools/sttimothy>



St. Timothy Junior/Senior High School

Message from Administration

Dear Students,

Welcome to St. Timothy! Our teachers and staff are looking forward to working cooperatively with you to make your time at St. Timothy School a positive and successful experience. We hope that your summer has been filled with great experiences with family and friends, leaving you well rested, rejuvenated, and ready to start a fulfilling year at **St. Timothy Junior/Senior High School**. As a Thunder family, we are excited to journey with you this year guided by our district faith theme, "Faith, hope, and love abide, these three; and the greatest of these is love." (1 Corinthians 13:13).

Our Thunder Welcome package is designed to familiarize you with our school's operations and expectations. In addition, emails, phone calls, Brightspace by D2L, weekly Tim Talks, and other methods of communication will help keep you informed.

If you require further assistance, please contact your Teacher Advisor (TA), as they are the best source for information to champion you at St. Timothy School.

We look forward to an outstanding year with all of you!

Sincerely,

Ms. Rhonda Wolske
Principal



Ms. Adriana Wild
Vice Principal



Mission Statement

Striving for Excellence, Grounded in Faith



St. Timothy Junior/Senior High School

Important Dates 2020-2021

September 2	First Day of Classes
September 3	*Fall Photos
September 7	Labour Day – No Classes
September 17	*Meet the Teacher 6:00 p.m. – 8:00 p.m., Presentation @ 6:30 p.m.
September 18	Professional Development Day – No Classes
October 12	Thanksgiving Day – No Classes
October 21	*Lifetouch Retake Day
October 29-30	Faith Days – No Classes
November 11	Remembrance Day – No Classes
November 16	Professional Development Day – No Classes
November 17	*Parent/Teacher Conferences 9:00 a.m. – 3:30 p.m.
December 18	Last Day of Classes Before Christmas Break
January 4	School Re-Opens
January 11	High School Semester One Exams Begin
January 29	Professional Development Day – No Classes
February 1	Semester Two Begins
February 11 & 12	Teachers' Convention – No Classes
February 15	Family Day – No Classes
February 16 – 23	Graduation Photos
February 16	Shrove Tuesday
February 17	Ash Wednesday
March 19	Professional Development Day – No Classes
April 1	Last Day of Classes Before Easter Break
April 2	Good Friday
April 4	Easter Sunday
April 12	School Re-Opens
April 26	Parent/Teacher Conferences 9:00 a.m. – 3:30 p.m.
May 21	Professional Development Day – No Classes
May 24	Victoria Day – No School
May 28	Grade 12 Graduation – No School for Grade 7 – 11 Students
June 10	High School Exams Begin
June 21	National Indigenous Peoples Day
June 28	Last Day of Classes

**Note: dates are subject to change, based on AHS guidelines in response to COVID-19*



St. Timothy Junior/Senior High School

First Day of School

The first day of classes is on Wednesday, September 2, 2020.

If classes resume in a traditional learning setting, teachers will meet junior high students in the gymnasium. Senior high students will meet their Teacher Advisors in designated classrooms. All students will be assigned lockers and locks from their Teacher Advisor/Homeroom teachers. Locks are included in the school fees and students must use school issued locks. The student is responsible for a \$6.00 replacement charge if the lock is lost or damaged. Students will be given information packages containing various forms for parents/guardians to review, sign and return ASAP. High school students can log into their PowerSchool accounts to access and print their timetables. Junior High timetables will be distributed to them.

**Further details on first day of school to follow based on AHS and CCSD.*

NOTE: There will be no *Lunch Box* concession available for the first week of school. The concession opening will be announced at a later date. Please provide your child with a lunch as junior high students are not permitted to leave school grounds.

Communication

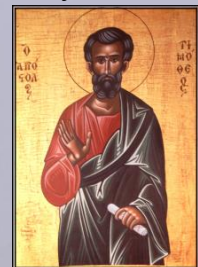
Our main avenues of communication are via email and Brightspace by D2L (Desire to Learn). Brightspace is an online Learning Management System used to provide students, teachers and parents access to course content, digital resources, calendar of events, grades and other online communication tools. Our school district has chosen Brightspace by D2L to become our main platform for online communication between school and home. The website is located at <https://dl.cssd.ab.ca/d2l/login>. Each student has a unique Username (PatS72) and Password (student ID/student chosen 8 characters) which is meant to be shared with parents or guardians only.

Our weekly newsletter, Tim Talk, is emailed to families. St. Timothy School proudly shares current information on our website, Twitter feed and Instagram page, where pertinent school and district information and calendar events can be found. They are both great ways to keep apprised of what's happening in our school.

Website: <https://www.cssd.ab.ca/schools/sttimothy>

Twitter: [@sttimscochrane](https://twitter.com/sttimscochrane)

Instagram: [sttimscochrane](https://www.instagram.com/sttimscochrane)



St. Timothy Junior/Senior High School

Parent View

Parent View

Parent View

Parents/legal guardians and students have online access to real-time student information, including attendance and timetables in Parent View.

Parent View is operated through PowerSchool, a web-based application that facilitates student information management and communication among school administrators, teachers, parents, and students.

Benefits of the Parent View:

- School administrators, teachers, parents, and students can easily stay connected with each other
- Parents/legal guardians are able to review daily attendance and progress report results
- Parents/legal guardians are able to participate more fully in their student's progress

Parents/legal guardians have the ability to create a single login for all students in the family who are attending different schools. Once the account is created, parents/legal guardians can manage account information, link any and all students to the account, and set email and notifications preferences for each student linked to the account. The privacy and security of each student is maintained.

To create an account, visit

<https://www.cssd.ab.ca/Parents/ParentView/Pages/default.aspx>



St. Timothy Junior/Senior High School

Student Dress and Appearance Code

In alignment with the Calgary Catholic School District, the purpose of our St. Timothy Junior/Senior High Dress and Appearance Code is to provide a positive and safe learning environment that reflects our virtues of decency, modesty, and respect. Students' dress and appearance shall be appropriate for educational activities and shall not cause a disruption to the educational process.

The District requires all students to dress in a respectful manner and to abide by the same dress code. As per our Administrative Procedure 351 – Student Code of Conduct, dress code violations are as follows:

- 5.31 Wearing inappropriate footwear for an indoor activity or physical education.
- 5.32 Wearing clothing that is indecent or disrespectful.
- 5.33 Wearing clothing that displays text or an image that is clearly obscene or disrespectful.
- 5.34 Wearing clothing that is significantly soiled, torn, ripped, or frayed.
- 5.35 Wearing a hat, cap, or sunglasses inside a building without the prior permission of a teacher or principal.

Students not complying with the dress and appearance code will be asked to change into more appropriate attire. If students are not in possession of more appropriate attire, the school will ensure that suitable clothing is available to them. It will be viewed as defiant behaviour if the student repeatedly violates the dress and appearance code. Consequences, as outlined in our school's progressive discipline plan, shall range from a verbal reminder to a suspension from school.

Gym Strip

School gym strip and spirit wear can be purchased through the school store, which is open each day at lunch time. Students are not required to wear school issued gym strip; however, they must bring an appropriate change of clothes and suitable footwear for physical education class. Gym strip t-shirts and shorts are \$15 each. Details of school spirit merchandise and pricing will be available in September.



St. Timothy Junior/Senior High School

Grade Seven Supply List

While supplies are at the discretion of the subject teachers, the following is a **list of recommended supplies** the students will need to get started for their upcoming Junior High year. It may be necessary to pick up extra essential supplies like pens, pencils, or additional paper throughout the year.

Students are required to use binders in junior high. Core subjects can be contained and organized in two or three 1.5 inch binders. Some subjects may require a separate binder.

GENERAL SUPPLIES

- 2 1.5 inch binders
- 3 1 inch binders
- 1 package of duo-tangs
- 4 Pens (blue or black)
- 2 Pack of HB pencils (10 – 12)
- 1 Eraser
- 2 Glue stick
- 1 Box of felt markers or pencil crayons
- 1 30 cm ruler
- 2 Simple Calculator (does not have to be scientific)
- 1 Pack of lined loose-leaf paper (between 250 and 500 sheets)
- 1 Geometry set
- 4 Spandex book covers (for textbooks)
- 1 Notebook Computer, Laptop or Tablet (**optional**)

Attendance

Please contact the school when your child is absent or going to be late. Kindly leave a message on the answering machine if you call outside of school office hours identifying the student, the Teacher Advisor and the reason for the absence and let us know who is calling on the student's behalf. If we do not know of your child's absence prior to 10:00 a.m., a telephone call and email are made to parents/guardians to advise that your child has been marked absent. This happens again in the afternoon for any unknown afternoon absences. Please ensure all contact numbers are kept updated with the office.



Electronic and Mobile Devices

The use of students' electronic and mobile devices can have both positive and negative impacts on both the learning and school climate and culture of St. Timothy School. Teachers will specifically define the **conditions** when cell phones are permitted to be visible and in use. The three basic acceptable conditions of electronic usage are:

- The cell phone use in the classroom is a component of instruction.
- When students are engaged in independent work and permission has been given by the teacher.
- When it is a non-instructional period such as lunch time, before or after school.

Unless one of these three conditions are present, then the cell phone must be secure in the student's locker, book bag or pocket and NOT be visible or in use until advised by the teacher.

If you need to contact a student, please phone the school office at 403-500-2106 and we will have that student respond as quickly as possible to your request. We request that parents DO NOT send electronic communications to students during class time.

Emergency messages only will be given to students immediately via the office, otherwise, messages are delivered at lunch time or before the end of the day.



Thank you for your ongoing cooperation in your child's educational journey.

**On behalf of the staff at St. Timothy School,
we look forward to welcoming students to our
Thunder family on Wednesday, September 2, 2020!**



St. Timothy Junior/Senior High School